



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/10/2017 **VisitType:** Licensing Study **Arrival:** 10:15 AM **Departure:** 2:05 PM

CCLC-35920

Heritage Kids Christian Academy

6983 Oak Ridge Commerce Way Austell, GA 30168 Cobb County
 (678) 945-1177 cgwude2000@yahoo.com

Regional Consultant

Alison Benson
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Mailing Address

1147 lakefield walk
 Marietta, GA 30064

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/10/2017	Licensing Study	Good Standing	
11/22/2016	Monitoring Visit	Good Standing	
02/04/2016	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1st Left	Infants	1	5	C	17	C	NA	NA	Diapering, Floor Play, Feeding
Main	B 2nd Left	One Year Olds	1	8	C	14	C	NA	NA	Nap
Main	C 3rd Left	One Year Olds and Two Year Olds	1	8	C	15	C	NA	NA	Nap
Main	D 4th Left	Two Year Olds	2	10	C	15	C	NA	NA	Nap
Main	E 5th Left	Four Year Olds and Five Year Olds	1	19	C	22	C	NA	NA	Nap
Main	F 5th Right	Three Year Olds and Four Year Olds	1	21	C	25	C	NA	NA	Nap
Main	G 4th Right	PreK	2	21	C	23	C	NA	NA	Nap
Main	H 3rd Right	PreK	2	18	C	23	C	NA	NA	Nap
Main	I 2nd Right	Three Year Olds	1	9	C	15	C	NA	NA	Nap
Main	J 1st Right	PreK	2	15	C	25	C	NA	NA	Lunch

Total Capacity @35 sq. ft.: 194

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 134

Total Capacity @35 sq. ft.: 194

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back PG	33	C
Main	Infant	11	C
Main	Right PS	28	C

Comments

Criminal Records observed.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Helen Owuzo, Program Official

Date

Alison Benson, Consultant

Date



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Findings Report

Date: 5/10/2017 **VisitType:** Licensing Study **Arrival:** 10:15 AM **Departure:** 2:05 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

591-1-1-.26 - Discussed-Fluff/Redistribute Surface.

Finding

591-1-1-.26(7) requires that a resilient surface be provided and maintained beneath the fall zone of climbing and swinging equipment. Front Side Playground: It was determined based on observation that there was less than one inch of resilient surface measured underneath the climbing equipment on the back playground.

POI (Plan of Improvement)

To ensure the adequacy of a protective surface beneath climbing and swinging equipment, the center will add resilient surface to the fall zones. For equipment five feet high and over, including swings, six inches of resilient material is recommended and three inches of resilient material is recommended for equipment less than five feet high.

Correction Deadline: 5/24/2017

Recited on 5/10/2017

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Menu Meets USDA Guidelines

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Not Met**

Comment

Observed-Proper Diapering

Finding

591-1-1-.10(3)(b) requires that center staff shall not leave infants or children unattended while being diapered or having their clothes changed on the diaper changing surface. It was determined based on observation that a staff person left a infant child unattended on the diaper changing table while tending to another child located on the floor.

POI (Plan of Improvement)

The responsible person will ensure center staff are trained, procedures are reviewed periodically and diaper changing is monitored periodically.

Correction Deadline: 5/24/2017

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment

Observed-Complete Documentation

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant observed current emergency drill documentation.

Correction Deadline: 5/15/2017

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)

N/A

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Met

Comment

Observed-Complete Documentation

Comment

Vehicle Inspection dated 6/30/16 in file.

Correction Deadline: 5/15/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Staff stated proper-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 17**Records with Missing/Incomplete Components: 3**

Staff # 1

Not Met

Date of Hire: 02/20/2012

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 14

Not Met

Date of Hire: 11/14/2013

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 15

Not Met

Date of Hire: 09/15/2014

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records Check(CR)

Not Met

Finding

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on review of staff records that three employees present did not have fingerprint records checks ran, present with only a local background check in file.

POI (Plan of Improvement)

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017.

1-day letter left on May 10, 2017.

Correction Deadline: 5/11/2017

Correction Deadline: 11/22/2016

Corrected on 5/10/2017

.09(1)(i) - This has been corrected.

591-1-1-.14 First Aid & CPR

Met

Comment

Observed-50% Certified First Aid & CPR

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision