



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/9/2017      **VisitType:** Licensing Study      **Arrival:** 10:05 AM      **Departure:** 12:15 PM

**CCLC-38859**

**Keeping It Positive Learning Academy**

1920 Veterans Memorial Hwy Austell, GA 30168 Cobb County  
 (770) 672-7800 kiplafoundation@gmail.com

**Regional Consultant**

Alison Benson  
 Phone: (866) 369-6921  
 Fax: (866) 370-1204  
 alison.benson@dec.al.ga.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/09/2017	Licensing Study	Good Standing	
11/16/2016	Monitoring Visit	Good Standing	
06/10/2016	Complaint Investigation	Good Standing	

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Right	Two Year Olds	1	5	C	15	C	NA	NA	Lunch
Main	B - 3's - 2nd Right	Three Year Olds	1	10	C	18	C	NA	NA	Lunch
Main	C- 4's- 1st Left	PreK	2	21	C	30	C	NA	NA	Lunch
Main	D- 4's Back	PreK	2	20	C	33	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 96					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 56			Total Capacity @35 sq. ft.: 96			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	10	C
Main	Playground B	24	C

**Comments**

Fingerprint letters observed for all staff.

Plan of Improvement: Developed This Date 05/09/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
---	--



**Sign up Today!**

[www.qualityrated.decal.ga.gov](http://www.qualityrated.decal.ga.gov)

Any Licensed Program Eligible to Participate

**Free** Approved Training

**Free** Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: [QualityRated@decal.ga.gov](mailto:QualityRated@decal.ga.gov) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

---

Rebecca Moon, Program Official

Date

---

Alison Benson, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 5/9/2017      **VisitType:** Licensing Study      **Arrival:** 10:05 AM      **Departure:** 12:15 PM

**CCLC-38859**

**Keeping It Positive Learning Academy**

1920 Veterans Memorial Hwy Austell, GA 30168 Cobb County  
(770) 672-7800 kiplafoundation@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Alison Benson  
Phone: (866) 369-6921  
Fax: (866) 370-1204  
alison.benson@dec.al.ga.gov

The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

N/A

**Comment**

No Swimming Activities Provided

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 3**

Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)(b)-Work Address Missing,.08(c)-Address of Release Person Missing	
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(c)-Address of Release Person Missing	
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(c)-Address of Release Person Missing	

**Finding**

591-1-1-.08(a)-(f) requires Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled that includes the following information: (a) child's name, birth date, sex, address, living arrangement, name of school if applicable; (b) names of both Parents, home and work addresses, and home and work telephone numbers; (c) name(s) and addresses of the person(s) to whom the child may be released including address, telephone number, relationship to child and other identifying information; (d) name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; (e) name and telephone number of the child's primary source of health care; and (f) known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of children's records that three of five records did not include the address of the release person(s) listed on the application and one of five records did not include the work address for a parent that was listed on the application.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 5/23/2017**

<b>Facility</b>
-----------------

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

Technical Assistance

**Technical Assistance**

591-1-1-.25 - Reminder-Keep Hazards Inaccessible.

**591-1-1-.26 Playgrounds(CR)**

Technical Assistance

**Technical Assistance**

591-1-1-.26 - Discussed-Fluff/Redistribute Surface.

<b>Health and Hygiene</b>
---------------------------

**591-1-1-.10 Diapering Areas & Practices(CR)**

Met

**Comment**

Staff Stated Proper Knowledge

**591-1-1-.17 Hygiene(CR)**

Met

**Comment**

Observed-Proper Hand Washing.

**591-1-1-.20 Medications(CR)**

N/A

**Comment**

No medication is being dispensed at this time, per director.

<b>Policies and Procedures</b>
--------------------------------

**591-1-1-.21 Operational Policies & Procedures**

Met

**Comment**

Documentation was observed, verifying that the center is conducting monthly emergency drills.

**Correction Deadline: 5/14/2017**

<b>Safety</b>
---------------

---

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Discussion/Redirection

---

**591-1-1-.13 Field Trips(CR)** **N/A**

**Comment**

No Field Trips at This Time

---

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Observed-Complete Documentation

---

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Not caring for infants at this time.

---

**Staff Records**

---

**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Correction Deadline: 11/16/2016**

**Corrected on 5/9/2017**

**.09(1)(i) - Satisfactory fingerprint letters observed for all staff on this date.**

---

**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Observed-50% Certified First Aid & CPR

---

**591-1-1-.33 Staff Training** **Met**

**Comment**

Observed - Documentation Of Training

**Comment**

Health/Safety training reminder

---

**591-1-1-.31 Staff(CR)** **Met**

**Correction Deadline: 3/1/2016**

**Corrected on 5/9/2017**

**.31(1)(b) - The director file was reviewed and the director meets the education requirements.**

---

**Staffing and Supervision**

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

---

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Observed-Adequate Supervision