



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/4/2017      **VisitType:** Monitoring Visit      **Arrival:** 2:30 PM      **Departure:** 4:15 PM

**CCLC-15935**

**Prime Time - Ocee**

4375 Kimball Bridge Rd Alpharetta, GA 30022 Fulton County  
 (770) 664-3547 amyc@ymcaatlanta.org

**Regional Consultant**

LaQuita Clark  
 Phone: (706) 497-1536  
 Fax: (706) 688-0418  
 jennifer.taylor@dec.al.ga.gov

**Mailing Address**

100 Edgewood Ave., Suite 902  
 Atlanta, GA 30303

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/04/2017	Monitoring Visit	Good Standing	
12/01/2016	Licensing Study	Good Standing	
04/28/2016	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Art Room N108		0	0	C	26	C	NA	NA	Not In Use
Main	Cafeteria		0	0	C	99	C	NA	NA	Not In Use
Main	Computer lab N105		0	0	C	27	C	NA	NA	Not In Use
Main	Gym	Five Year Olds and Six Year Olds and Over	3	83	NC	127	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.:					279	Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 83			Total Capacity @35 sq. ft.:			279	Total Capacity @25 sq. ft.: 0			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Black top	100	C
Main	Field	259	C
Main	Field near green and red playscapes	12	C

**Comments**

The purpose of this visit was to conduct a monitoring visit.

Plan of Improvement: Developed This Date 05/04/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Marva Daugherty, Program Official

Date

LaQuita Clark, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

**Activities and Equipment****591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

No Swimming Activities Provided

**Facility****591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

Discussed with the director to please ensure staff bags are placed in a locked area or a place inaccessible to children in care. A staff bag was observed on the table in the cafeteria during snack time on this date.

**Correction Deadline: 5/4/2017**

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Observation-Clean/Good Repair

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

The program does not have diapered children enrolled.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Observed-Staff Remind Children Wash Hand

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The director stated that medication is not being administered at this time.

**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to use discussion and redirection.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

No Field Trips at This Time

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

The program is an after school program and a rest period is not provided.

**Staff Records**

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal Records Checks were observed to be complete.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Not Met**

**Finding**

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined, based on observation, that a ratio of 3:83 was present with children ages five and six-years-old when a ratio of 5:83 was required.

**POI (Plan of Improvement)**

To ensure adequate Staff:child ratios in mixed age groups. The center will hire additional staff or alter staff arrival times to maintain staff:child ratios

**Correction Deadline: 5/4/2017**

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Observed-Adequate Supervision