



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/2/2017 **VisitType:** Monitoring Visit **Arrival:** 9:45 AM **Departure:** 10:35 AM

FR-30072

Boothe, Helen C

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Regional Consultant

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Compliance Zone Designation		
05/02/2017	Monitoring Visit	Support
03/14/2017	Licensing Study	Good Standing
08/22/2016	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	3	2	0	1	0
1 & 2 Years	3	2	0	1	0
3 & 4 Years	3	2	0	3	0
School Age(5+) Years	0	0	0	1	0
Total Under 13 Years	9	6	0	6	0
Total Under 18 Years	9				

Children Present: 9

Total Children: 12

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 3

Comments

A plan of improvement was left on site with the provider.

Plan of Improvement: To Be Submitted 05/16/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Helen Boothe, Program Official

Date

Jessica Grant, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed-SIDS/Infant Sleeping Position

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 2

Child # 5

Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Child # 8

Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Finding

290-2-3-.08(2)(c) 18 requires notification of the absence of a liability insurance policy sufficient to protect its clients. If the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined, based on a review of Children's records, that 2 of 9 enrolled children did not have evidence of signed No Liability Signature Forms.

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Correction Deadline: 5/2/2017

290-2-3-.08 Parental Authorization(CR)

Met

Comment

Parent Authorizations Obtained/Completed

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 3/14/2017

Corrected on 5/2/2017

No hazards observed.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)

Met

Comment

Outside Area Clean, Well Maintained

Food Service

290-2-3-.10 Food Service & Nutrition

Not Met

Finding

290-2-3-.10(4) requires that for the feeding of children under one year old the Home Provider must secure from Parents infant formula and a feeding plan. It was determined based on review of files that one enrolled child did not have an infant feeding plan on file.

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Correction Deadline: 5/2/2017

Health and Hygiene

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Correction Deadline: 3/14/2017

Corrected on 5/2/2017
Corrections observed.

Licensure

290-2-3-.04 Application Requirements(CR) **Not Met**

Finding

290-2-3-.04(1)(d) requires a person that provides care for more than six children for pay, as defined in the rules, to make application to the Department for a license to operate as a Child Care Learning Center. It was determined based on review of files that the provider cared for seven children for pay on this date.

Correction Deadline: 5/2/2017

Safety and Discipline

290-2-3-.11 Discipline(CR) **Met**

Comment
Observed-Discussion/Redirection

290-2-3-.11 Transportation(CR) **Met**

Comment
No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Not Met**

Finding

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on review of records that the provider's spouse did not have the required fingerprint completed.

Correction Deadline: 5/9/2017

Recited on 5/2/2017

290-2-3-.07 Independent Contractors(CR) **Met**

Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR) **Met**

Comment

No additional staff

290-2-3-.07 Staff Training **Defer**

Defer

Training will be checked during next inspection.

Correction Deadline: 12/29/2017

Defer

Training will be checked during the next inspection.

Correction Deadline: 12/30/2016

290-2-3-.07 Students-in-Training(CR) **Met**

Comment

No Students-in-training

290-2-3-.07 Volunteers(CR) **Met**

Comment

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Supervision(CR) **Not Met**

Finding

290-2-3-.07(8) requires at least one Adult to supervise Children at all times. Such Adult, if not the Provider, shall receive orientation regarding these rules; the Provider's policies regarding discipline, injuries and illnesses, and release of Children; the Provider's written plan for handling emergencies; and appropriate information about any Child's specific health needs. Plans shall be made to obtain additional Adult help in cases of emergencies. It was determined based on observation that the provider left children unattended in the downstairs child care area while upstairs. There was also an infant in a swing in the back area of the home next to the kitchen.

Correction Deadline: 5/2/2017

Recited on 5/2/2017