



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/26/2017 **VisitType:** Licensing Study **Arrival:** 1:00 PM **Departure:** 4:00 PM

CCLC-497

Rising Stars Kids Academy

6224 Hillandale Dr. Lithonia, GA 30058 DeKalb County
 (770) 981-8411 elainemar_palmer@yahoo.com

Regional Consultant

Roslyn Williams
 Phone: (770) 357-7020
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 roslyn.williams@decal.ga.gov

Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
04/26/2017	Licensing Study	Good Standing	
11/08/2016	Monitoring Visit	Good Standing	
05/19/2016	POI Follow Up	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B-2nd Right rear - 3 y/o	Three Year Olds	1	7	C	13	C	NA	NA	Nap
Main	BLDG-III-4th Left- 3 y/o		0	0	C	21	C	30	C	Not In Use
Main	3rd Left-Additon Pre-K- A		0	0	C	22	C	30	C	Not In Use
Main	A-1st Right Frnt- 3 y/o	Two Year Olds	1	7	C	13	C	NA	NA	Nap
Main	C-Mid Frnt- Office		0	0	C	9	C	NA	NA	Not In Use
Main	D-2nd Left Back Room- 0-12 mos	Infants	1	5	C	18	C	NA	NA	Nap
Main	E-lower level- Downstairs-4+	Four Year Olds	1	11	C	26	C	36	C	Nap
Main	F- Bldg-II-Pre-K- House	PreK	1	16	C	25	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 147

Total Capacity @25 sq. ft.: 174

Total # Children this Date: 46

Total Capacity @35 sq. ft.: 147

Total Capacity @25 sq. ft.: 174

Building	Playground	Playground Occupancy	Playground Compliance
Main	Large Right	62	C

Comments

Health and Safety Orientation Training requirements discussed with Director.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Elaine Palmer, Program Official

Date

Roslyn Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(1) requires the Center to provide a daily planned program of varied and developmentally appropriate activities to promote social, emotional, physical, cognitive, language and literacy growth. Center Staff shall use a variety of teaching methods to accommodate the needs of the children's different learning styles. It was determined based on consultant's observation that the lesson plan in the two year old room was dated April 17, 2017 through April 21, 2017 and in the infant room, the plan was dated March 24, 2017 through March 28, 2017.

POI (Plan of Improvement)

The Center will plan a program that includes a variety of developmentally appropriate activities that are provided daily, train Staff to use various teaching methods, and monitor both.

Correction Deadline: 4/26/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 11/8/2016

Corrected on 4/26/2017

.25(13) - No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 11/18/2016

Corrected on 4/26/2017

.26(6) - The chipped paint on the large slide, green car, and yellow bus had been repaired.

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Comment

Ensure Bottles Covered/Fully Labeled

Technical Assistance

591-1-1-.15(1) - Please ensure that the posted menu has the current week/month listed.

Correction Deadline: 4/26/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Diapering requirements met.

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)

Met

Comment

No medication administered at this time.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)

Met

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Met

Comment

Paperwork discussed

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 4

Staff # 2

Not Met

Date of Hire: 05/02/2016

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 5

Not Met

Date of Hire: 07/19/2016

"Missing/Incomplete Components"

.24(a)-No Record,.09-Criminal Records Check Missing

Staff # 6

Not Met

Date of Hire: 08/08/2016

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 7

Not Met

Date of Hire: 08/11/2009

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.09 Criminal Records Check(CR)

Technical Assistance

Technical Assistance

591-1-1-.09 - Criminal Records check procedures discussed with Provider.

591-1-1-.24 Personnel Records

Not Met

Finding

591-1-1-.24(a) requires the center to maintain a personnel file on the director and all employees that includes the individual's name, date of birth, social security number, current address and telephone number. It was determined based on review of records that this information was missing for one staff person. The center did not have complete identifying information for all staff.

POI (Plan of Improvement)

The center will ensure that complete identifying information is secured and on file.

Correction Deadline: 5/1/2017

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on review of records that this information was not documented for two staff persons.

POI (Plan of Improvement)

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff