

Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/20/2017 **VisitType:** Licensing Study

Arrival: 11:00 AM

Departure: 2:30 PM

CCLC-2229

WOOD ACRES COUNTRY DAY SCHOOL, INC.

1772 Johnson Ferry Road Marietta, GA 30062 Cobb County
(770) 971-1880 jtischer@woodacresschool.org

Regional Consultant

Leah Klatzker

Phone: (770) 357-7038

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leah.klatzker@decal.ga.gov

Mailing Address

Same

<u>Compliance Zone Designation</u>		
04/20/2017	Licensing Study	Good Standing
10/19/2016	Monitoring Visit	Good Standing
01/27/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
4	N		0	0	C	21	C	NA	NA	Not In Use
4	O	Four Year Olds	2	14	C	21	C	NA	NA	Circle Time
4	P	Four Year Olds	2	14	C	21	C	NA	NA	Circle Time
4	Q	Four Year Olds and Five Year Olds	2	14	C	21	C	NA	NA	Transitioning
		Total Capacity @35 sq. ft.: 84			Total Capacity @25 sq. ft.: 0					
5	J	Four Year Olds and Five Year Olds	2	13	C	21	C	NA	NA	Circle Time
5	K	Four Year Olds and Five Year Olds	2	12	C	21	C	NA	NA	Circle Time
5	L		0	0	C	21	C	NA	NA	Not In Use
5	M		0	0	C	21	C	NA	NA	Not In Use
		Total Capacity @35 sq. ft.: 84			Total Capacity @25 sq. ft.: 0					
7	G	Three Year Olds	2	13	C	19	C	NA	NA	Outside
7	H	Three Year Olds and Four Year Olds	2	16	C	18	C	NA	NA	Transitioning
7	I	Three Year Olds	2	14	C	19	C	NA	NA	Outside
		Total Capacity @35 sq. ft.: 56			Total Capacity @25 sq. ft.: 0					
8	D	One Year Olds and Two Year Olds	1	3	C	20	C	NA	NA	Outside
8	E	One Year Olds	1	8	C	18	C	NA	NA	Outside
8	F	Three Year Olds	1	9	C	19	C	NA	NA	Outside
		Total Capacity @35 sq. ft.: 57			Total Capacity @25 sq. ft.: 0					

Total # Children this Date: 130 Total Capacity @35 sq. ft.: 281

Total Capacity @25 sq.
ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Requested all staff files on this date.

Plan of Improvement: Developed This Date 04/20/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Mary Manning, Program Official

Date

Leah Klatzker, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. It was determined based on observation that classroom E and F had inadequate lesson plans and classroom D did not have any lesson plans on this date.

POI (Plan of Improvement)

The center will create and maintain lesson plans for each age group that detail the practices and activities used to support children's development.

Correction Deadline: 4/24/2017

Recited on 4/20/2017

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(4)(e) requires that toys for children under three years of age be cleaned with a disinfectant daily. It was determined based on a licensing study that one staff stated the infant room toys and equipment are cleaned once a week.

POI (Plan of Improvement)

The center will clean toys with a disinfectant on a daily basis.

Correction Deadline: 4/20/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 11/2/2016

Corrected on 4/20/2017

.26(6) - Previous citation corrected. Observed the playgrounds to be in good conditon on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) **Met**

Correction Deadline: 10/19/2016

Corrected on 4/20/2017

.20(2) - Observed complete documentation on this date.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on a licensing study that staff stated crib sheets are changed or washed once a week.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 4/21/2017

Staff Records

591-1-1-.09 Criminal Records Check(CR)	Met
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Correction Deadline: 10/19/2016

Corrected on 4/20/2017

.09(1)(a) - Observed all records checks on this date.

Correction Deadline: 10/19/2016

Corrected on 4/20/2017

.09(1)(h) - Observed all records checks on this date.

591-1-1-.14 First Aid & CPR	Not Met
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Finding

591-1-1-.14(1) requires the Center Director to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid that is conducted by certified or licensed health care professionals and deals with the provision of emergency care to infants and children. In addition, at least fifty percent (50%) of the caregiver Staff shall have completed such training at any given time. It was determined based on a review of records that the Director's first aid and CPR training had expired.

POI (Plan of Improvement)

The Center director and at least 50% of the caregiver Staff will complete the needed training. The director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time.

Correction Deadline: 5/20/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)	Met
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Comment

Observed-Adequate Supervision