



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/17/2017    **VisitType:** Licensing Study    **Arrival:** 12:35 PM    **Departure:** 2:05 PM

**FR-000009536**

**Drayton, Sandra E.**

107 N PALM DRIVE Brunswick, GA 31525 Glynn County  
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**Regional Consultant**

Brandon Cason

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**Mailing Address**

107 N PALM DRIVE  
BRUNSWICK, GA 31525

<b>Compliance Zone Designation</b>		
04/17/2017	Licensing Study	Good Standing
11/02/2016	Monitoring Visit	Good Standing
04/11/2016	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	3	2	0	1	0
1 & 2 Years	5	4	0	1	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
<b>Total Under 13 Years</b>	8	6	0	2	0
<b>Total Under 18 Years</b>	8				

Children Present: 8

Total Children: 8

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 3

**Comments**

This was the second visit of the fiscal year.

Plan of Improvement: Developed This Date 04/17/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Sandra Drayton, Program Official

Date

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Brandon Cason, Consultant

Date



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### Findings Report

**Date:** 4/17/2017    **VisitType:** Licensing Study    **Arrival:** 12:35 PM    **Departure:** 2:05 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.09 Activities**

**Not Met**

**Finding**

290-2-3-.09(7) requires that the use of entertainment media shall be limited to programs, tapes, and software that are produced for the benefit of audiences comprised of young children and not be the primary source of children's activities. It was determined on this date through the consultant's observation that Young and the Restless was showing upon the consultant's arrival to the home.

**POI (Plan of Improvement)**

The Home Provider will review requirements to ensure the appropriate use of media.

**Correction Deadline: 4/17/2017**

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Discussed-SIDS/Infant Sleeping Position

**Correction Deadline: 11/2/2016**

**Corrected on 4/17/2017**

**This citation observed to be corrected as of this date.**

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 4**

Child # 1

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c),Emergency Medical Authorization - (.08)(1)(d)

Child # 5 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

Child # 7 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

Child # 8 Not Met

"Missing/Incomplete Components"

Dad Work # Missing -(.08)(1)(a)

**290-2-3-.08 Children's Records**

**Not Met**

**Finding**

290-2-3-.08(1)(a) requires the family day care home to maintain a file for each child that includes the child's name, birth date, parents or guardian's name, home and business addresses and telephone numbers. It was determined on this date through the consultants observation that one of two parents work address and work phone number was missing in one of five records reviewed.

**POI (Plan of Improvement)**

The provider will secure the missing information, and to ensure that children's records are completed for future enrollees, the provider will review the files.

**Correction Deadline: 4/17/2017**

**Recited on 4/17/2017**

**Finding**

290-2-3-.08(1)(c) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined on this date through the consultant's observation that three of five children's immunizations records had expired.

**POI (Plan of Improvement)**

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

**Correction Deadline: 4/17/2017**

**290-2-3-.08 Parental Authorization(CR)**

**Not Met**

**Finding**

290-2-3-.08 (1)(d) requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined on this date through the consultant's observation that one of five records reviewed did not have the parental authorization for emergency medical care.

**POI (Plan of Improvement)**

The Home Provider will have authorization for emergency medical care completed by the Parent for Children enrolled.

**Correction Deadline: 4/17/2017**

**Recited on 4/17/2017**

**Facility**

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**290-2-3-.08 Physical Plant - Safe Environment****Not Met****Finding**

290-2-3-.08(8) requires the Home to conduct drills for fire monthly and for tornado and other emergency situations every six months. The Home shall maintain documentation in the Home of the dates and times of these drills for two years. It was determined on this date through the consultant's observation that the home did not conduct emergency drills for the months of January through March 2017.

**POI (Plan of Improvement)**

The provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

**Correction Deadline: 4/28/2017**

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**290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

Reminder-Keep Hazards Inaccessible

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

Home Clean, Free of Hazards

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**290-2-3-.13 Playgrounds(CR)****Not Met****Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined on this date through the consultant's observation that three thorny vines were on the playground.

**POI (Plan of Improvement)**

To ensure the health and safety of children, the Home Provider will remove all thorny vines.

**Correction Deadline: 4/27/2017****Finding**

290-2-3-.13(2)(c) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined on this date through the consultant's observation that the fence was unattached from the post at the top of the fence on the left side of the playground.

**POI (Plan of Improvement)**

The Home will enclose the outside play area(s) with a four-foot high fence or other Department-approved barrier and inspect regularly to ensure fencing material is safe and any hazards identified are repaired or replaced. The Home will install or repair a fence around swimming pools that makes them inaccessible to children.

**Correction Deadline: 5/1/2017****Recited on 4/17/2017**

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<b>Health and Hygiene</b>
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**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Correction Deadline: 11/2/2016****Corrected on 4/17/2017****This citation observed to be corrected as of this date.**

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**290-2-3-.11 Diapering Areas & Practices(CR)****Met**

**Comment**

Staff Stated Proper Knowledge

**290-2-3-.11 Medications(CR)**

N/A

**Comment**

The provider stated that as of this date that no medication is being dispensed.

**Correction Deadline: 4/17/2017**

**Licensure**

**290-2-3-.04 Application Requirements(CR)**

Met

**Comment**

Registration requirements met on this date. The provider was caring for five children for pay on this date.

**Correction Deadline: 4/17/2017**

**Safety and Discipline**

**290-2-3-.11 Animals**

N/A

**Comment**

No Animals Kept

**290-2-3-.11 Discipline(CR)**

Met

**Correction Deadline: 11/2/2016**

**Corrected on 4/17/2017**

**This citation observed to be corrected as of this date.**

**290-2-3-.11 Transportation(CR)**

N/A

**Comment**

No transportation.

**Staff Records**

**290-2-3-.21 Criminal Records Check(CR)**

Met

**Correction Deadline: 11/2/2016**

**Corrected on 4/17/2017**

**This citation observed to be corrected as of this date.**

**290-2-3-.07 Independent Contractors(CR)**

N/A

**Comment**

No Independent contractors

**290-2-3-.07 Other Staff Direct Contact with Children(CR)**

Met

**Comment**

Other direct contact staff- Satisfactory records check

**290-2-3-.07 Staff Training**

Met

**Correction Deadline: 12/31/2016**

Corrected on 4/17/2017

This citation observed to be corrected as of this date.

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290-2-3-.07 Students-in-Training(CR) N/A

**Comment**

No Students-in-training

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290-2-3-.07 Volunteers(CR) N/A

**Comment**

No Volunteers

<b>Staff:Child Ratios and Supervision</b>
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290-2-3-.07 Supervision(CR) Met

**Comment**

Observed-Adequate Supervision