



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/3/2017 **VisitType:** Licensing Study **Arrival:** 11:55 AM **Departure:** 1:00 PM

CCLC-32043

Kreative Kidz Academy

1820 Iola Drive Valdosta, GA 31602 Lowndes County
 (229) 300-5747 kreativekidz1@yahoo.com

Regional Consultant

Connie Boatright
 Phone: (912) 544-9701
 Fax: (912) 544-9700
 connie.boatright@dec.al.gov
 Joint with: Beth Houtz

Mailing Address
 Same

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|-------------------|---------------|--|
| 04/03/2017 | Licensing Study | Good Standing | |
| 01/12/2017 | Monitoring Visit | Good Standing | |
| 12/23/2016 | Complaint Closure | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|-----------------------|--|--------------------------------|----------|--------------------------------|--------------------------------|--------------|------------|--------------|-----------------------|
| Main | A-infant | | 0 | 0 | C | 6 | C | NA | NA | |
| Main | B-3-4 year olds | Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over | 1 | 4 | C | 13 | C | 18 | C | Free Play |
| Main | C-2nd L (infant-2 yr) | Infants and One Year Olds and Two Year Olds | 1 | 8 | C | 9 | C | NA | NA | Free Play, Floor Play |
| Main | D-3's + | | 0 | 0 | C | 8 | C | NA | NA | |
| Total Capacity @35 sq. ft.: 36 | | | | | Total Capacity @25 sq. ft.: 41 | | | | | |
| Total # Children this Date: 12 | | | Total Capacity @35 sq. ft.: 36 | | | Total Capacity @25 sq. ft.: 41 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|--------------|----------------------|-----------------------|
| Main | playground | 23 | C |
| Main | playground-2 | 15 | C |

Comments

This Licensing Study is the second regulatory visit for Kreative Kidz Academy this 2016 - 2017 fiscal year.

The consultant reviewed all staff files and finds a satisfactory fingerprint clearance determination letter on file for each employee.

The consultant discussed SIDS / Safe Sleep with infant staff.

Kreative Kids Academy is currently two star Quality Rated and actively working with the Quality Rated Program.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



Sign up Today!

www.qualityrated.decal.ga.gov

Any Licensed Program Eligible to Participate

Free Approved Training

Free Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: QualityRated@decal.ga.gov or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Michelle Baker, Program Official

Date

Connie Boatright, Consultant

Date

Beth Houtz, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 4/3/2017 **VisitType:** Licensing Study **Arrival:** 11:55 AM **Departure:** 1:00 PM

CCLC-32043

Kreative Kidz Academy

1820 Iola Drive Valdosta, GA 31602 Lowndes County
(229) 300-5747 kreativekidz1@yahoo.com

Mailing Address
Same

Regional Consultant

Connie Boatright
Phone: (912) 544-9701
Fax: (912) 544-9700
connie.boatright@decals.ga.gov
Joint with: Beth Houtz

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined by observation that the center did not have current lesson plans posted. The lesson plans observed were dated January 2, 2017.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 4/3/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 2

Child # 2

Not Met

"Missing/Incomplete Components"

.08(a)-(f)-Parent Names, Work Numbers

Child # 3

Not Met

"Missing/Incomplete Components"

.08(a)-(f)-Parent Names, Work Numbers

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(a)-(f) requires Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled that includes the following information: (a) child's name, birth date, sex, address, living arrangement, name of school if applicable; (b) names of both Parents, home and work addresses, and home and work telephone numbers; (c) name(s) and addresses of the person(s) to whom the child may be released including address, telephone number, relationship to child and other identifying information; (d) name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; (e) name and telephone number of the child's primary source of health care; and (f) known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on the consultant's review of child records that two of four records reviewed are missing the father contact information.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 4/17/2017

591-1-1-.23 Parental Authorization

Met

Comment

Parent Authorizations Obtained/Completed

Evening Care

591-1-1-.32 Staffing/Supervision(CR)

Met

Comment

No evening care hours

Facility

591-1-1-.06 Bathrooms

Met

Comment

Monitor for Necessary Supplies

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based upon consultant's observation, that the flooring in the second left classroom (Room C) did not meet these requirements in that the flooring had multiple tears in the vinyl flooring under the table area on this date.

POI (Plan of Improvement)

Floors will be maintained to be safe, free from tears, and sanitized.

Correction Deadline: 5/1/2017

Recited on 4/3/2017

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

Discussed with the director about cutting back all bolts so that they are less than two threads in length. Director will also ensure playground area is free of active any beds.

Correction Deadline: 4/3/2017

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met****Technical Assistance**

Center will ensure that infants who cannot hold a bottle are held to be fed and that bottle will not be propped for feeding.

Correction Deadline: 4/3/2017**Finding**

591-1-1-.15(5) requires that menus of meals and snacks meet the following requirements: 1) be provided for the current week, 2) be dated, 3) be posted near the front entrance in a location conspicuous to parents, 4) have substitutions recorded on the posted menu, and 5) be retained at the Center for six months. It was determined based on observation of records that the menu was dated October 2016 and not current as required.

POI (Plan of Improvement)

To ensure that menu requirements are met, the center will post and maintain current menus.

Correction Deadline: 4/3/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)**Met****Comment**

Center currently does not dispense medication.

Correction Deadline: 4/3/2017

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct and document fire drills monthly and tornado and/or other emergency situations every six months. It was determined by observation of paperwork that the center had not conducted any monthly fire drills and/or tornado/other emergency drills for the months of January, February, or March 2017.

POI (Plan of Improvement)

The center will hold the necessary drills on a regular basis and maintain adequate documentation of these drills for two years.

Correction Deadline: 4/8/2017

591-1-1-.27 Posted Notices

Technical Assistance

Technical Assistance

Center will post current menus each week/month.

Correction Deadline: 4/3/2017

Safety

591-1-1-.05 Animals

Met

Comment

No Animals Kept

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)

Met

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(3)(a-c) requires the Director and each Staff person responsible for or who participates in the transportation of children to meet the following requirements: (a) complete two (2) clock hours of transportation training on or before June 30, 2015 and at least every two years thereafter. (b) Effective July 1, 2015, the Director and each Staff person who will be responsible for or participate in the transportation of children shall have completed two (2) clock hours of transportation training prior to assuming any duties related to the transportation of children and at least every two years thereafter. (c) Any transportation training completed should be state approved or state accepted training. It was determined based on the consultant's review of staff files and the statement of the center director and one staff member that one staff occasionally transports children and has not had the two hours of transportation training.

POI (Plan of Improvement)

The center will ensure that the director, center staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 4/13/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 1

Staff # 1

Not Met

Date of Hire: 08/10/2010

"Missing/Incomplete Components"

Records Reviewed: 3

Records with Missing/Incomplete Components: 1

.33(3)(b)-1st Yr. Training 2 Hrs. (Abuse) Missing,.33(3)(a)-1st Yr. Training 4 Hrs. Missing,.36(3)(a-c)-2 hrs. Transportation Training missing

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete

591-1-1-.14 First Aid & CPR

Met

Comment

Observed-50% Certified First Aid & CPR

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3)(a-b) requires that training required in the first year of employment include at least four clock hours in any of the following: a) disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and b) two clock hours in identifying, reporting, and meeting the needs of abused, neglected or deprived children. It was determined based on the consultant's review of staff files that one regular full time staff did not have two hours of child abuse training or four hours of basic hygiene, disease control training.

POI (Plan of Improvement)

The center will plan and schedule training and follow up to ensure that direct care staff complete the required hours of training in the required subjects.

Correction Deadline: 4/17/2017

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 1/12/2017

Corrected on 4/3/2017

The citation was observed to be corrected on this date.

591-1-1-.32 Supervision(CR)

Technical Assistance

Technical Assistance

The Director will ensure that children are supervised at all times.

Correction Deadline: 4/3/2017