



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/29/2017 **VisitType:** Monitoring Visit **Arrival:** 12:30 PM **Departure:** 2:15 PM

FR-32080

Maddox, Chaketa L

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Regional Consultant

Stephen Knighton

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Mailing Address

P.O. Box 363
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Compliance Zone Designation		
03/29/2017	Monitoring Visit	Good Standing
10/24/2016	Licensing Study	Good Standing
05/05/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	5	6	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	5	6	0	0	0
Total Under 18 Years	5				

Children Present: 5

Total Children: 6

Caregivers/Helpers Present: 1


Total Caregivers/Helpers: 2

Comments

One day letter left.

Plan of Improvement: Developed This Date 03/29/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Chaketa Maddox, Program Official

Date

Stephen Knighton, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Correction Deadline: 11/3/2016

Corrected on 3/29/2017

.19(1)(a) - Consultant observed previous citation to be corrected in that there are currently no infant children enrolled at this time.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 3

Child # 2

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

Child # 3

Not Met

"Missing/Incomplete Components"

Dad Home # Missing -(.08)(1)(a),Dad Work # Missing -(.08)(1)(a),Parents Names Missing -(.08)(1)(a)

Child # 4

Not Met

"Missing/Incomplete Components"

Dad Work # Missing -(.08)(1)(a),Physician & Emergency Contact Information - (.08)(1)(b)

290-2-3-.08 Children's Records**Not Met****Finding**

290-2-3-.08(1)(a) requires the Home to maintain a file for each Child that includes the Child's name, birth date, Parent's name, Home and business addresses and telephone numbers. It was determined based on a review of records that the Provider did not have this information completed for 2 of 6 enrolled children.

POI (Plan of Improvement)

The Home Provider will secure the missing information, and to ensure that children's records are completed for future enrollees, the provider will ensure that all enrollment forms are filled out completely.

Correction Deadline: 3/29/2017**Finding**

290-2-3-.08(1)(b) requires the Home to maintain the name, address and telephone number of persons, including the Child's physician, to contact in emergencies in each Child's record. It was determined based on a review of records that the provider did not have this information for one out of six enrolled children.

POI (Plan of Improvement)

The Home will review records and determine if all required information is completed; will obtain any missing information; and will have a plan to maintain complete records/forms for each Child as they enroll or as changes occur.

Correction Deadline: 3/29/2017**Correction Deadline: 10/25/2016****Corrected on 3/29/2017**

.08(1)(f) - Consultant observed previous citation to be corrected in that all enrolled children had this information completed in their files.

290-2-3-.11 Children's Records**Not Met****Finding**

290-2-3-.11(1)(b) requires the family day care home to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined based on a review of records that one child had an immunization form that expired on 11/09/2016.

POI (Plan of Improvement)

The home provider will ensure that an immunization record/signed affidavit is on file for each enrolled child.

Correction Deadline: 3/31/2017**Recited on 3/29/2017**

290-2-3-.08 Parental Authorization(CR)**Met****Comment**

Parent Authorizations Obtained/Completed

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Met****Comment**

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Met****Correction Deadline: 11/3/2016****Corrected on 3/29/2017**

.13(2)(a) - Consultant observed previous citation to be corrected in that the outdoor play area was observed to be free of hazards.

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

290-2-3-.04(1)(d) - Provider cared for five unrelated children for pay on this date.

Correction Deadline: 3/29/2017**Safety and Discipline**

290-2-3-.11 Discipline(CR)**Met****Comment**

Pleasant Interactions Observed

290-2-3-.11 Transportation(CR)**Met****Comment**

No transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Not Met****Finding**

290-2-3-.21(1)(d) requires each Employee hired on or after January 1, 2014 to have a satisfactory Fingerprint Records Check Determination with a Records Check Clearance date that is within the preceding 12 months of the hire date. It was determined based on a review of records that one seventeen-year-old resident of the home did not have a fingerprint records check determination on file as required.

POI (Plan of Improvement)

The Home will ensure that each employee hired on or after January 1, 2014 has a satisfactory Fingerprint Records Check Determination with a Records Check Clearance date that is within the preceding 12 months of the hire date.

Correction Deadline: 3/29/2017

290-2-3-.07 Independent Contractors(CR)**Met****Comment**

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)**Met****Comment**

No additional staff

290-2-3-.08 Staff Training**Defer****Defer**

290-2-3-.08(6)- Provider has until the end of 2017 to get 10 hours of training.

POI (Plan of Improvement)

The home provider will ensure that complete training information is on file.

Correction Deadline: 10/24/2016

290-2-3-.07 Students-in-Training(CR)**Met****Comment**

No Students-in-training

290-2-3-.07 Volunteers(CR)**Met****Comment**

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR)**Met****Comment**

Observed-Direct Supervision/Attention To Needs