



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/29/2017    **VisitType:** Complaint Investigation Follow Up    **Arrival:** 2:20 PM    **Departure:** 8:10 PM

**CCLC-12202**

**STEP OF FAITH CHRISTIAN ACADEMY, A**

4651 FLAT SHOALS ROAD, Suite 2 & 3 Union City, GA 30291 Fulton County  
 (678) 619-0825 deborpay@aol.com

**Mailing Address**  
 Same

**Regional Consultant**

Colette Bolds  
 Phone: (770) 357-7068  
 Fax: (770) 357-7067  
 colette.bolds@decal.ga.gov

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/29/2017	Complaint Investigation Follow Up	Good Standing	
02/27/2017	Complaint Closure	Good Standing	
02/21/2017	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1st Right	Two Year Olds and Three Year Olds	1	11	C	11	C	15	C	Nap
Main	B- 2nd Right	Two Year Olds and Six Year Olds and Over	1	14	C	12	NC	16	C	Nap
Main	C- 2nd Left	One Year Olds and Two Year Olds	1	10	C	12	C	NA	NA	Nap
Main	D- 1st Left	Infants	1	4	C	7	C	NA	NA	Feeding, Floor Play
Total Capacity @35 sq. ft.: 42					Total Capacity @25 sq. ft.: 50					
Total # Children this Date: 39			Total Capacity @35 sq. ft.: 42			Total Capacity @25 sq. ft.: 50				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Outdoor	33	C

**Comments**

The purpose of this visit was to conduct a Plan of Improvement Follow Up to the visit conducted on February 21, 2017.

The findings were reviewed with the provider and a copy of the report was left while on site.

Plan of Improvement: To Be Submitted 04/18/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Sheika Waters, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Colette Bolds, Consultant

\_\_\_\_\_  
Date



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**Summary Report**

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The following information is associated with a Complaint Investigation Follow Up:

	<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)**

**Not Met**

**Finding**

591-1-1-.19(1) requires the Center to provide 35 square feet of usable space per child. It was determined based on observation that Room B, 2nd Right, was observed to have 14 children housed in it when there should have been no more than 12 children.

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**Correction Deadline: 3/29/2017**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Defer**

**Defer**

This rule was deferred after the visit as it was not showing while consultant was on site.

**Correction Deadline: 2/21/2017**

	<b>Safety</b>
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**591-1-1-.36 Transportation(CR)**

**Defer**

**Defer**

This rule will be evaluated in response to another visit and the findings will be determined at a later date.

**Correction Deadline: 9/16/2016**

**Staff Records**

**591-1-1-.09 Criminal Records Check(CR)**

**Defer**

**Defer**

This rule was deferred after the visit as it was not showing while consultant was on site.

**Correction Deadline: 2/21/2017**

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Not Met**

**Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children except during early morning arrival and late afternoon departure times. It was determined based on observation that one eight-year-old child was observed in a classroom with 13 two-year-old children.

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**Correction Deadline: 3/29/2017**