



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/28/2017    **VisitType:** Licensing Study    **Arrival:** 10:05 AM    **Departure:** 1:55 PM

**CCLC-206**

**Discovery Point #28**

11 Market Square Road Newnan, GA 30265 Coweta County  
 (770) 252-2166 dianeatdiscoverypoint@newnanbiz.net

**Regional Consultant**

Morgan Stahl  
 Phone: (770) 357-7042  
 Fax: (770) 357-7041  
 morgan.stahl@decal.ga.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/28/2017	Licensing Study	Good Standing	
11/10/2016	Complaint Investigation Follow Up	Good Standing	
11/10/2016	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants	3	9	C	19	C	NA	NA	Floor Play,Nap
Main	B	One Year Olds	3	14	C	16	C	NA	NA	Centers
Main	C	One Year Olds and Two Year Olds	3	15	C	20	C	NA	NA	Music
Main	D-Cafe		0	0	C	42	C	NA	NA	Not In Use
Main	E	Two Year Olds	3	20	C	22	C	NA	NA	Transitioning
Main	F	Two Year Olds and Three Year Olds	2	20	C	24	C	NA	NA	Transitioning
Main	G	Three Year Olds and Four Year Olds	2	24	C	27	C	NA	NA	Story
Main	H	PreK	2	20	C	26	C	NA	NA	Transitioning
Main	I	PreK	2	17	C	36	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 232					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 139			Total Capacity @35 sq. ft.: 232			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG Infant/Toddler	19	C
Main	PG Pre-School	59	C
Main	PG School-age	75	C

**Comments**

Plan of Improvement: Developed This Date 03/28/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Diane Tant, Program Official	Date	Morgan Stahl, Consultant	Date
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### Findings Report

**Date:** 3/28/2017    **VisitType:** Licensing Study    **Arrival:** 10:05 AM    **Departure:** 1:55 PM

#### CCLC-206

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

Please monitor foam blocks as they begin to show wear.

**Correction Deadline: 11/10/2016**

**Corrected on 3/28/2017**

.12(2)(c) - Correction of previous citation observed.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

No Swimming Activities Provided

### Children's Records

#### 591-1-1-.23 Parental Authorization

Met

#### Comment

Parent Authorizations Obtained/Completed

### Facility

#### 591-1-1-.06 Bathrooms

Met

#### Comment

Please monitor for necessary supplies and ensure cleaning tools are secured out of reach of children.

#### Comment

Secure Cleaning Tools Out of Reach

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children. It was determined based on observation that in classroom H, a tape dispenser with a sharp edge was observed in an unlocked drawer of the wooden filing cabinet. Further, white out was observed on a tray next to the computer. In classroom I, an unlocked plastic cabinet contained three cans of Barbasol shaving cream, a tube of toothpaste, and two bottles of peppermint oil, each was observed to have the label "Keep out of reach of children."

**POI (Plan of Improvement)**

To ensure the safe storage of hazardous items, the center will ensure hazardous materials are stored inaccessible to children.

**Correction Deadline: 3/28/2017**

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

Please ensure the playground is inspected prior to use following inclement weather to ensure no hazards are present.

**Correction Deadline: 3/28/2017**

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Comment**

Ensure Bottles Covered/Fully Labeled

**Technical Assistance**

USDA guidelines discussed with center director.

**Correction Deadline: 3/28/2017**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff Stated Proper Knowledge

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Observed-Staff Remind Children Wash Hand

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**591-1-1-.20 Medications(CR)****Met****Comment**

Observed-Complete Documentation

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**Organization**

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**591-1-1-.16 Governing Body & License****Met****Comment**

2017 license observed.

**Correction Deadline: 4/11/2017**

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Consultant observed complete documentation of emergency drills.

**Correction Deadline: 4/2/2017**

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<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Observed-Complete Documentation

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Observed-Complete Documentation

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<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that in classroom A, sheets were not tight fitting as the consultant observed a crib sheet to be pulled up and in the face of a sleeping child.

**POI (Plan of Improvement)**

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

**Correction Deadline: 3/29/2017****Finding**

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on observation that 22 of 22 mats were torn with exposed foam in classrooms H and I. The consultant discussed inspecting mats in additional classrooms as the mats were already covered for nap during the time of the visit.

**POI (Plan of Improvement)**

The center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

**Correction Deadline: 3/29/2017**

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<b>Staff Records</b>
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**591-1-1-.09 Criminal Records Check(CR)****Met**

**Comment**

Criminal Records Check complete for all staff.

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**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Observed-50% Certified First Aid & CPR

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**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on review of records that ten hours of annual training was not completed by all staff.

**POI (Plan of Improvement)**

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

**Correction Deadline: 4/27/2017**

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**591-1-1-.31 Staff(CR)**

**Not Met**

**Comment**

Lead staff education requirements discussed. Lead teachers will enroll in credential program within six months of employment and complete within eighteen months of employment.

**Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on review of records that two lead teachers did not have an approved credential on file. The consultant observed two staff members to have paraprofessional test scores on file but no paraprofessional certificate was available.

**POI (Plan of Improvement)**

The center will obtain paraprofessional certificates for the files of two lead teachers.

**Correction Deadline: 3/28/2017**

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<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision