



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/27/2018 **VisitType:** Licensing Study

Arrival: 12:15 PM

Departure: 3:00 PM

CCLC-46551

Dahlonega Country Day Academy

619 Buckhorn Tavern Road Dahlonega, GA 30533 Lumpkin County
 (706) 867-6290 dcd8676290@windstream.net

Regional Consultant

Candace Gilbert

Phone: (866) 371-4935

Fax: (866) 371-7713

candace.gilbert@decal.ga.gov

Mailing Address

619 Buckhorn Tavern Rd.
 Dahlonega, GA 30533

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/27/2018	Licensing Study	Good Standing	
10/27/2017	Monitoring Visit	Good Standing	
12/19/2016	Initial Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Cottage	Back Room	Infants	0	1	NC	5	C	NA	NA	Nap
Cottage	Front Room	Infants	3	14	C	12	NC	NA	NA	Floor Play,Lunch
Total Capacity @35 sq. ft.: 15			Total Capacity @25 sq. ft.: 0			Building capacity limited by Building Department				
Main	Room A- 1st Right	Three Year Olds	2	11	C	13	C	NA	NA	Lunch
Main	Room B 2nd Right	PreK	2	22	C	18	NC	NA	NA	Music
Main	Room C 3rd Right	One Year Olds	2	10	C	10	C	NA	NA	Lunch
Main	Room D -1st Left	PreK	2	19	C	21	C	NA	NA	Lunch
Main	Room E - 2nd Left	PreK	2	20	C	18	NC	NA	NA	Centers
Main	Room F- 3rd Left	Two Year Olds	2	14	C	14	C	NA	NA	Lunch
Main	Room G 4th Left	Three Year Olds	2	11	C	11	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 105			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 122			Total Capacity @35 sq. ft.: 120			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Cottage	Main Playground & Front Porch	8	C
Cottage	Side Porch	2	C
Main	Covered Porch	0	C
Main	Playground A	55	C
Main	Playground B	16	C

Comments

The purpose of this visit was to complete a licensng study to follow up to the previous visit conducted on October 27, 2017.

Plan of Improvement: Developed This Date 03/27/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Heather Chambers, Program Official	Date	Candace Gilbert, Consultant	Date
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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute. Consultant unable to measure resilient surface accurately on this date due to rainy weather.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines. Consultant observed modified diet standards met for child with allergies

Comment

Please ensure that infant feeding forms are updated regularly.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.07 Children's Health**Met****Correction Deadline: 10/27/2017****Corrected on 3/27/2018****.07(5) - Previous citation corrected.**

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Correction Deadline: 10/27/2017****Corrected on 3/27/2018****.17(7) - Previous citation corrected.**

591-1-1-.20 Medications(CR)**Met****Comment**

Provider does not administer medication

Policies and Procedures

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Technical Assistance**

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Technical Assistance

591-1-1-.36(3)(a-b) - Consultant discussed with provider that four of five people trained in transportation will need to re-take training by October 2018.

Correction Deadline: 4/6/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Correction Deadline: 10/27/2017

Corrected on 3/27/2018

.09(1)(i) - Previous citation correct.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) **Met**

Comment

Consultant observed staff to follow all applicable laws and regulations.

Correction Deadline: 3/27/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Technical Assistance**

Technical Assistance

591-1-1-.32(1) - Consultant discussed maximum group size in infant cottage with provider.

Finding

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on consultant's observation that in the baby cottage there was one infant asleep in a crib in the back room and no staff. All three staff were in the front room but were within earshot of the back room which has a three-quarter wall.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 3/27/2018