



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/20/2017 **VisitType:** Licensing Study **Arrival:** 10:20 AM **Departure:** 1:25 PM

CCLC-17706

Melissa's Little Friend's Daycare

13867 Hwy 110 West Hortense, GA 31543 Brantley County
 (912) 473-2688 mel82365@yahoo.com

Regional Consultant

Connie Boatright

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connie.boatright@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/20/2017	Licensing Study	Good Standing	
07/19/2016	Monitoring Visit	Good Standing	
03/21/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Back Right		0	0	C	5	C	NA	NA	Not In Use
Main	B-Back left	Infants and One Year Olds	1	6	C	13	C	NA	NA	Transitioning, Lunch
Main	C-Entry	Three Year Olds	2	5	C	17	C	23	C	Nap, Lunch, Transitioning
Total Capacity @35 sq. ft.: 35			Total Capacity @25 sq. ft.: 41							
Total # Children this Date: 11			Total Capacity @25 sq. ft.: 41							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playgrd-Back left	255	C
Main	Playgrd-Back Rt	25	C
Main	Playgrd-Front	28	C

Comments

This Licensing Study is the second regulatory visit for Melissa's Little Friend's Daycare this 2016 - 2017 fiscal year.

The consultant discussed SIDS / Safe Sleep with the infant staff.

The consultant discussed the Quality Rated Program with the center director who stated she submitted per portfolio in March 2017.

The consultant reviewed all staff files and finds a satisfactory fingerprint criminal records check clearance determination check on file.

Plan of Improvement: Developed This Date 03/20/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Melissa Lewis, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - Reminder to keep a current lesson plan posted in all rooms.

Correction Deadline: 3/20/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

591-1-1-.23 Parental Authorization

Met

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.06 Bathrooms**Met****Comment**Observation-Clean and Well Maintained

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Comment**

Observation-No Hazards Accessible

Finding

591-1-1-.25(12) requires that heating and cooling equipment be protected to prevent children from touching it. It was determined based on the consultant's observation that the central heating and air unit is located inside of a chain link fence and a security gate is shut however the gate has no lock on it and accessible for all children to open.

POI (Plan of Improvement)

To ensure that children's contact with the unit is prevented, the center will place a lock or other security measures on the gate in efforts to prevent the children from having access to the central heat and air unit.

Correction Deadline: 3/20/2017

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on the consultant's observation that tan, green, red and white step 2 play house has a missing door which leaves two holes the size of a dime, posing a potential pinching hazard to the children and allowing wasp and insects to bed. Additionally, the consultant observed four of four swing chains and s hooks and two metal staff chairs to be rusting and accessible to all children.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 3/30/2017**Finding**

591-1-1-.26(7) requires that climbing and swinging equipment be anchored and have a resilient surface beneath the equipment. The fall-zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on the consultant's observation and measurement that a yellow slide attached to a wooden fort has two inches of resilient surface where six inches is required. Additionally, two inches of resilient surface was measured underneath two green swings where six inches is required.

POI (Plan of Improvement)

The Center will ensure that climbing and swinging equipment is anchored. The Center will develop and/or follow a plan for routine inspections of the resilient surface and for replacing when needed.

Correction Deadline: 3/30/2017**Finding**

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on the consultant's observation that the weeds along the out side of the fenced playground area was growing inside of the child play area accessible to AI children. Additionally a tree growing inside of the child play area has protruding roots which poses a potential tripping hazard.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the playground, the center will ensure the weeds are cut so they do not access the inside of the play area and the roots are marked in a way (ex. spray paint a florescent color) to draw the child's eye to the root in efforts to prevent tripping.

Correction Deadline: 3/20/2017

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)

Met

Comment

Observed-Complete Documentation

Safety

591-1-1-.05 Animals

Met

Comment

No Animals Kept

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)

Met

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Met

Comment

Observed-Complete Documentation

Comment

Vehicle had fire extinguisher and first aid kit

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Correct number of mats; disinfecting discussed

Comment

Discussed-SIDS/Infant Sleeping Position

Comment

Observed-Pleasant Naptime Environment

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Correction Deadline: 7/20/2016

Corrected on 3/20/2017

.09(1)(g) - The previous citation was observed to be corrected.

591-1-1-.14 First Aid & CPR **Met****Comment**

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training **Met****Comment**

Observed - Documentation Of Training

591-1-1-.31 Staff(CR) **Met**

Correction Deadline: 12/31/2016

Corrected on 3/20/2017

.31(2)(b) - The previous citation was observed to be corrected.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) **Met****Comment**

Observed-Adequate Supervision