



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/5/2019      **VisitType:** Monitoring Visit      **Arrival:** 12:45 PM      **Departure:** 3:30 PM

**CCLC-34866**

**Primrose School of Alpharetta East**

5425 McGinnis Village Place Alpharetta, GA 30005 Forsyth County  
 (678) 339-0107 kmusso@primrosealpharettaeast.com

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097  
 Fax: (770) 357-5098  
 mandi.sloan@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/05/2019	Monitoring Visit	Good Standing	
08/23/2018	Licensing Study	Good Standing	
01/24/2018	Licensing Study	Good Standing	

  

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Right	Infants	2	7	C	19	C	NA	NA	Floor Play, Feeding, Nap
Main	B1-1st Left	One Year Olds	1	8	C	12	C	NA	NA	Nap
Main	B2-2nd Left	Two Year Olds	2	15	C	18	C	NA	NA	Nap
Main	C1-3rd Left	Two Year Olds	2	16	C	22	C	NA	NA	Nap
Main	C2-Behind C1	Two Year Olds and Three Year Olds	2	19	C	22	C	NA	NA	Nap
Main	D1-3rd Right	Three Year Olds and Four Year Olds and PreK	1	18	C	22	C	NA	NA	Nap
Main	D2-Behind D1	PreK	1	15	C	22	C	NA	NA	Nap
Main	E1-FBack Right	PreK	1	15	C	21	C	29	C	Nap
Main	E2-FBack Right Left	PreK	1	17	C	20	C	29	C	Nap
Total Capacity @35 sq. ft.: 178						Total Capacity @25 sq. ft.: 195				
Total # Children this Date: 130			Total Capacity @35 sq. ft.: 178			Total Capacity @25 sq. ft.: 195				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Infants Front Left	12	C
Main	B-Toddlers Back Left	27	C
Main	D-ASP Right Side	78	C
Main	Older Age Back Left	51	C
Main	Planting Patch	7	C

## Comments

The purpose of today's visit is to conduct a Monitoring Visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decgal.ga.gov](mailto:CCSRefutations@decgal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decgal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decgal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decgal.ga.gov](mailto:qualityrated@decgal.ga.gov)

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Kim Musso, Program Official

Date

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Mandi Sloan, Consultant

Date



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### Findings Report

**Date:** 3/5/2019    **VisitType:** Monitoring Visit    **Arrival:** 12:45 PM    **Departure:** 3:30 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Correction Deadline: 8/23/2018**

**Corrected on 3/5/2019**

**.25(13) - The previous citation is corrected on this date at no hazards were found accessible to children.**

**Finding**

591-1-1-.25(15) requires that any outside storage or equipment area be locked, separated from the children by a barrier or enclosure, and shall not be accessible to the children. It was determined based on observation that two outside storage area containing A/C units were unlocked and accessible to children.

**POI (Plan of Improvement)**

Center Staff will routinely check outside storage or equipment areas to ensure they are locked or otherwise inaccessible to children.

**Correction Deadline: 3/5/2019**

**Technical Assistance**

591-1-1-.25(3) - Consultant discussed with provider to ensure no screens are ripped, torn or beginning to fray.

Correction Deadline: 3/5/2019

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute once ground has thawed out and rain has slowed down.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff stated knowledge of hand washing.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Field trip documentation observed to be complete.

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**591-1-1-.36 Transportation(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.36(6) - Consultant discussed with provider to ensure parental authorization for routine transportation and suggested use of the department's Transportation Agreement Form.

Correction Deadline: 3/6/2019

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Pleasant naptime environment observed.

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**Staff Records**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.