



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/5/2019 **VisitType:** Monitoring Visit **Arrival:** 11:15 AM **Departure:** 2:00 PM

CCLC-10890

Almost Home Childcare

1267 Hillandale Road Lawrenceville, GA 30046 Gwinnett County
 (770) 682-6500 asktrina1@bellsouth.net

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536
 Fax: (706) 688-0418
 jennifer.taylor@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/05/2019	Monitoring Visit	Support	
10/17/2018	Licensing Study	Good Standing	
04/04/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A front office		0	0	C	4	C	NA	NA	
Main	B Back right		0	0	C	4	C	NA	NA	
Main	C back Lft		0	0	C	5	C	NA	NA	
Main	D Frnt End	Three Year Olds and Four Year Olds	1	10	C	9	NC	12	C	Lunch, Transitioning
Main	E Front	Infants and One Year Olds	1	8	NC	7	NC	10	C	Feeding, Lunch
Main	Frnt Left		0	0	C	6	C	NA	NA	
Total Capacity @35 sq. ft.: 32					Total Capacity @25 sq. ft.: 32		Building capacity limited by Fire Marshall Limitations			
Total # Children this Date: 18		Total Capacity @35 sq. ft.: 32			Total Capacity @25 sq. ft.: 32		Building @25 capacity limited by Fire Marshall Limitations			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	167	C

Comments

The purpose of the visit was to conduct a monitoring visit.

Plan of Improvement: To Be Submitted 03/19/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Katrina Williams, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

Date: 3/5/2019 **VisitType:** Monitoring Visit **Arrival:** 11:15 AM **Departure:** 2:00 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center. Equipment observed secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Not Met**

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined, based on observation, that the center housed ten children in Room D Front End when the room was licensed for nine children. Based on further observation, the center housed eight children in Room E Front when the room was licensed for seven children.

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Correction Deadline: 3/5/2019

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined, based on observation, the fencing on the Back Left and Back Right corners of the playground measured approximately three feet six inches rather than four feet as required.

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Correction Deadline: 3/5/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The provider stated medication has not been administered since the previous visit.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff stated appropriate use of discussion and redirection on this date.

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 10/27/2018

Corrected on 3/5/2019

.36(3)(a-b) - Previous citation has been corrected in that the director stated the center has not provided transportation since the previous visit. The consultant discussed with the director to please ensure that all staff participating in transportation complete transportation training prior to participating in transportation again.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Safety approved cribs and cots were observed available for children in care.

Records Reviewed: 6

Records with Missing/Incomplete Components: 6

<p>Staff # 1 Date of Hire: 01/30/2017 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing</p>	<p>Not Met</p>
<p>Staff # 2 Date of Hire: 02/13/2017 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing</p>	<p>Not Met</p>
<p>Staff # 3 Date of Hire: 11/07/2018 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing</p>	<p>Not Met</p>
<p>Staff # 4 Date of Hire: 11/10/2011 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing</p>	<p>Not Met</p>
<p>Staff # 5 Date of Hire: 07/19/2018 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing</p>	<p>Not Met</p>
<p>Staff # 6 Date of Hire: 09/22/2016 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing</p>	<p>Not Met</p>

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

The director provided one file for staff hired since the previous visit. Criminal record checks were observed to be complete. The consultant discussed with the director to please ensure the two staff members with only a satisfactory national background check are not left solely responsible for children.

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined, based on review of files, that six of six staff did not have current evidence of first aid and CPR certification on file.

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Correction Deadline: 3/19/2019

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined, based on review of files, two of two staff on the premises on this date did not have current evidence of CPR/first aid certification.

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Correction Deadline: 3/19/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined, based on observation, that one staff member was present with eight children ranging from infant to two-years-old. Three of the children were infants which requires a ratio of 1:6.

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Correction Deadline: 3/5/2019

Recited on 3/5/2019

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.