



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/3/2017 **VisitType:** Licensing Study **Arrival:** 1:30 PM **Departure:** 3:30 PM

FR-0500157

Antwi, Rosanna B

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Regional Consultant

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Compliance Zone Designation		
03/03/2017	Licensing Study	Good Standing
10/18/2016	Monitoring Visit	Good Standing
01/20/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	4	7	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	3	0	0	0
Total Under 13 Years	5	11	0	0	0
Total Under 18 Years	5				

Children Present: 5

Total Children: 11

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 4

Comments

Plan of Improvement: Developed This Date 03/03/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Rosanna Antwi, Program Official

Date

Morgan Stahl, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Infant sleep safety requirements observed met.

Correction Deadline: 3/13/2017

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

290-2-3-.08 Children's Records

Met

Correction Deadline: 10/18/2016

Corrected on 3/3/2017

.08(3) - Relationship affidavit observed for related children in care.

290-2-3-.11 Children's Records

Technical Assistance

Technical Assistance

290-2-3-.11(1)(b) - Please be mindful of upcoming immunization expiration dates.

Correction Deadline: 3/3/2017

290-2-3-.08 Parental Authorization(CR)

Met

Comment

Parent Authorizations Obtained/Completed

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Met****Comment**

Consultant observed operable fire extinguisher. The smoke detector was not tested as children were observed to be sleeping at the time of the visit.

Correction Deadline: 3/13/2017**Comment**

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Technical Assistance****Technical Assistance**

Please ensure the playground is inspected prior to use each day to ensure no hazards are present.

Correction Deadline: 3/13/2017

Health and Hygiene

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

The consultant observed five unrelated children for pay on this date.

Correction Deadline: 3/3/2017

Policies and Procedures

290-2-3-.14 Required Reporting**Met****Comment**

Required reporting requirements discussed with provider.

Correction Deadline: 3/3/2017

Safety and Discipline

290-2-3-.11 Animals**Not Met****Finding**

290-2-3-.11(1)(n) requires pets in the Home be properly vaccinated in accordance with the requirements of the local county Boards of Health. Unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences. It was determined based on review of records that the home did not have vaccination records on file for one animal in the home.

POI (Plan of Improvement)

The Home will ensure that all animals are properly vaccinated and that unconfined animals are not allowed in child care areas.

Correction Deadline: 3/3/2017

290-2-3-.11 Discipline(CR) **Met**

Comment

Pleasant Interactions Observed

290-2-3-.11 First Aid Kit **Met**

Comment

Observed Kit Complete

290-2-3-.11 Transportation(CR) **Met**

Comment

No transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Not Met**

Finding

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on review of records that one employee in the home did not complete fingerprint requirements by 1/1/2017. The consultant observed the fingerprint to be completed and application to be submitted to the Department.

POI (Plan of Improvement)

The Home Provider will ensure that every employee has a Satisfactory Determination as required by the Rules.

Correction Deadline: 3/3/2017

290-2-3-.07 First Aid & CPR **Met**

Comment

Consultant observed provider first aid and CPR certified.

Correction Deadline: 4/2/2017

290-2-3-.07 Independent Contractors(CR) **Met**

Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR) **Met**

Comment

Requirements for additional staff discussed with provider.

Correction Deadline: 3/3/2017

290-2-3-.07 Staff Training**Not Met****Finding**

290-2-3-.07(4) requires the Family Day Care Home to ensure the Provider, on an annual basis, attends ten clock hours of diverse training which is related to care of children and which is offered by an accredited college, university or vocational program or other Department approved source. Records of completion of such training programs shall be maintained in the Family Day Care Home, as required by these rules. It was determined based on review of records that the provider did not obtain ten clock hours of training for registration year 2016, eight hours were observed.

POI (Plan of Improvement)

The Family Day Care Home will ensure the Provider completes ten hours of annual training each year.

Correction Deadline: 4/7/2017**Recited on 3/3/2017**

290-2-3-.07 Students-in-Training(CR)**Met****Comment**

No Students-in-training

290-2-3-.07 Volunteers(CR)**Met****Comment**

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision