



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/1/2017

VisitType: Monitoring Visit

Arrival: 9:00 AM

Departure: 10:00 AM

FR-000008363

Stephens, Cheryl

200 LEWIS STREET Statesboro, GA 30458 Bulloch County
(912) 678-1597 CJSTEPHENS69@GMAIL.COM

Regional Consultant

Haley Carwile

Phone: (229) 317-9868

Fax: (229) 317-9865

haley.carwile@decal.ga.gov

Mailing Address

200 LEWIS STREET
STATESBORO, GA 30458

Compliance Zone Designation		
03/01/2017	Monitoring Visit	Good Standing
10/25/2016	Licensing Study	Good Standing
04/13/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	3	4	0	0	0
3 & 4 Years	2	2	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	5	6	0	0	0
Total Under 18 Years	5				

Children Present: 5

Total Children: 6


Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 1

Comments

Plan of Improvement: Developed This Date 03/01/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Cheryl Stephens, Program Official

Date

Haley Carwile, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Evaluated

Comment

Not caring for infants

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 3

Child # 1

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

Child # 4

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

Child # 5

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

290-2-3-.08 Children's Records**Not Met****Finding**

290-2-3-.08(1)(c) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined based on review of children's files that the Home did not have such evidence for three of six enrolled Children.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 3/1/2017

290-2-3-.08 Parental Authorization(CR)**Met****Comment**

Parent Authorizations Obtained/Completed

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Not Met****Finding**

290-2-3-.11(2)(c) requires that fire drills be practiced monthly and shall be documented and kept on file for one year. It was determined based on observation that there was no documentation to show that a fire drill had been conducted for the months of December 2016 and January and February 2017 as required.

POI (Plan of Improvement)

The home provider will conduct monthly fire drills, complete a written record of the drill and maintain documentation on file for one year.

Correction Deadline: 3/31/2017**Recited on 3/1/2017**

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Met****Comment**

Outside Area Clean, Well Maintained

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

290-2-3-.04(1)(a) - Observed five children present for pay on this date.

Correction Deadline: 3/1/2017

Safety and Discipline

290-2-3-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

290-2-3-.11 Transportation(CR)

N/A

Comment

No transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR)

Met

Comment

No new hires

290-2-3-.07 Independent Contractors(CR)

N/A

Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)

Met

Comment

Other direct contact staff- Satisfactory records check

290-2-3-.07 Students-in-Training(CR)

N/A

Comment

No Students-in-training

290-2-3-.07 Volunteers(CR)

N/A

Comment

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Supervision(CR)

Met

Comment

Observed-Adequate Supervision