



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/21/2017 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 9:50 AM **Departure:** 1:30 PM

CCLC-12202

STEP OF FAITH CHRISTIAN ACADEMY, A

4651 FLAT SHOALS ROAD, Suite 2 & 3 Union City, GA 30291 Fulton County
 (678) 619-0825 deborpay@aol.com

Mailing Address
 Same

Regional Consultant

Jennifer Bailey
 Phone: (770) 357-7024
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 jennifer.bailey@dec.al.gov

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/21/2017	Complaint Investigation & Monitoring Visit	Good Standing	
09/16/2016	Complaint Closure	Good Standing	
09/15/2016	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1st Right	Two Year Olds	1	10	C	11	C	15	C	Transitioning
Main	B- 2nd Right	Two Year Olds	1	10	C	12	C	16	C	Free Play, Diapering
Main	C- 2nd Left	One Year Olds	2	10	C	12	C	NA	NA	Diapering, Free Play
Main	D- 1st Left	Infants	1	6	C	7	C	NA	NA	Floor Play, Nap

Total Capacity @35 sq. ft.: 42

Total Capacity @25 sq. ft.: 50

Total # Children this Date: 36

Total Capacity @35 sq. ft.: 42

Total Capacity @25 sq. ft.: 50


Building	Playground	Playground Occupancy	Playground Compliance
Main	Outdoor	33	C

Comments

The purpose of this visit is to conduct a monitoring visit and follow-up to the visit conducted on September 15, 2016.

Plan of Improvement: Developed This Date 02/21/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sheika Waters, Program Official

Date

Jennifer Bailey, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Evening Care

591-1-1-.32 Staffing/Supervision(CR)

Not Evaluated

Comment

Evening care not evaluated on this date.

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Comment

Observation-No Hazards Accessible

Finding

591-1-1-.25(3) requires that the Center and surrounding premises be clean, free of debris and in good repair. It was determined based on observation that the following areas/items were found to be noncompliant:

- in room B- 2nd Right white chipping paint was observed on the diaper changing station and sink.
- in room C- 2nd Left a hole was observed in the wall by the exit door

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the environment, the center will repair the items listed

Correction Deadline: 2/21/2017

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(7) - Discussed: fluff and redistribute resilient surface material when it becomes compacted.

Correction Deadline: 3/3/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)

Not Evaluated

Comment

No medications dispensed, per the Director.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed a positive learning environment. Staff stated that time out is used with one minute per age of child is used.

591-1-1-.13 Field Trips(CR)

Not Evaluated

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Not Met

Comment

Observed complete transportation logs and inspection. Observed first aid kit and fire extinguisher on vehicle.

Finding

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined based on a review of transportation records that one child transported from A Step of Faith to the center's sister site, Future Scholars, did not have a signed parental agreement.

POI (Plan of Improvement)

The center will obtain the required written parental authorization.

Correction Deadline: 2/21/2017

Recited on 2/21/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Not Met****Comment**

Observed 100% of staff to have a satisfactory fingerprint clearance letter on file. No new hires.

Finding

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on a review of staff records that two staff hired prior to January 1, 2014 did not obtain a Fingerprint Records Check Determination before January 1, 2017.

POI (Plan of Improvement)

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017.

Correction Deadline: 2/21/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision