Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/21/2017 **VisitType:** Licensing Study **Arrival:** 9:20 AM **Departure:** 1:10 PM

CCLC-23917

North Thompson Christian Learning Center

256 North Thompson Church Road Vidalia, GA 30474 Toombs County
(912) 537-2373 NTCLC@Bellsouth.net

Mailing Address
Same

Regional Consultant

Kesha McNeal

Phone: (866) 359-1672
Fax: (866) 359-7490
kesha.mcneal@decal.ga.gov

Compliance Zone Designation		
02/21/2017	Licensing Study	Good Standing
02/02/2017	Complaint Investigation Follow Up	Good Standing
08/09/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1st Left	Infants	1	3	C	6	C	NA	NA	Transitioning,Diapering,Floor Play
Main	B - 2nd Left	One Year Olds	1	4	C	15	C	NA	NA	Free Play,Transitioning,Lunch
Main	C - 3rd Left	Two Year Olds	1	5	C	11	C	NA	NA	Transitioning,Lunch,Free Play
Main	D - 4th Left		0	0	C	9	C	NA	NA	
Main	E - 3rd Right	Three Year Olds and Six Year Olds and Over	1	7	C	12	C	NA	NA	Transitioning,Art, Free Play
Main	F - 2nd Right		0	0	C	12	C	NA	NA	
		Total Capacity @35 sq. ft.: 65			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 19		Total Capacity @35 sq. ft.: 65			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - A	48	C
Main	Playground - B	40	C

Comments
The center director stated that no new staff has been hired since the last visit on this date. Center staff has completed health and safety orientation and obtained satisfactory live scan criminal records check on this date.

Plan of Improvement: Developed This Date 02/21/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

QUALITY RATED

Sign up Today!
www.qualityrated.decal.ga.gov
Any Licensed Program Eligible to Participate
Free Approved Training
Free Technical Assistance
Eligible for $1,000 Materials Mini Grant
1, 2, 3 Star Rated Programs Receive Bonus Packages
Great Marketing Tool
Raises the Bar in Child Care
For More Information:
Email: QualityRated@decal.ga.gov or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date
2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Susan Mosley, Program Official	Date	Kesha McNeal, Consultant	Date

Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 2/21/2017 **VisitType:** Licensing Study **Arrival:** 9:20 AM **Departure:** 1:10 PM

CCLC-23917

North Thompson Christian Learning Center

256 North Thompson Church Road Vidalia, GA 30474 Toombs County
(912) 537-2373 NTCLC@Bellsouth.net

Mailing Address
Same

Regional Consultant

Kesha McNeal

Phone: (866) 359-1672
Fax: (866) 359-7490
kesha.mcneal@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment
No Swimming Activities Provided

Children's Records

Records Reviewed: 5 **Records with Missing/Incomplete Components: 3**

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)(b)-Work Address Missing

Child # 3 Not Met

"Missing/Incomplete Components"

.08(a)-(f)-Allergies and Disabilities,.08(1)(b)-Work Address Missing,.08(c)-Address of Release Person Missing

Child # 4 Not Met

"Missing/Incomplete Components"

.08(1)(b)-Work Address Missing

591-1-1-.08 Children's Records **Not Met**

Finding
591-1-1-.08(a)-(f) requires Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled that includes the following information: (a) child's name, birth date, sex, address, living arrangement, name of school if applicable; (b) names of both Parents, home and work addresses, and home and work telephone numbers; (c) name(s) and addresses of the person(s) to whom the child may be released including address, telephone number, relationship to child and other identifying information; (d) name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; (e) name and telephone number of the child's primary source of health care; and (f) known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on the consultant's review of records that the following items were incomplete:
* 3 of 5 enrolled children were missing the work address of the parent or guardian
* 1 of 5 addresses of the person(s) to whom the child may be released to.
* 1 of 5 enrolled children were missing the known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program

POI (Plan of Improvement)
Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 2/21/2017

591-1-1-.23 Parental Authorization **Met**

Comment
Parent Authorizations Obtained/Completed

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding
591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children.It was determined based on the consultant's observation that unsafe storage of materials dangerous to children was observed as follows:
*Classroom A
- There was Destin diaper cream, Vagisil deodorant, Johnson Baby powder, Fish Oil Vitamins, Petroleum Jelly, Tums, and lotion that all stated "keep out of reach of children" located in a cabinet drawer accessible to children.

POI (Plan of Improvement)
To ensure the safe storage of hazardous items, the center will remove these items.

Correction Deadline: 2/21/2017

591-1-1-.26 Playgrounds(CR) **Not Met**

Finding
591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on the consultant's observation that there was a five inch gap located on the front middle section of the toddler playground causing a potential entrapment hazard.

POI (Plan of Improvement)
The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 2/21/2017

Finding
591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on the consultant's observation that the following potential hazards existed in that:
*Toddlers(Left Playground)
- There was a John Deere non- mobile tractor that had a sharp edge located on the front middle section of the tractor causing a potential pinching hazard.
- There was 2 of 3 bucket swings that had sharp edges located on the top middle and bottom section of the swings causing a potential pinching hazard.

POI (Plan of Improvement)
The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 3/3/2017

Food Service

591-1-1-.15 Food Service & Nutrition — **Met**

Comment
Ensure Bottles Covered/Fully Labeled

Comment
Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations — **Met**

Comment
Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) — **Met**

Comment
Observed-Proper Diapering

591-1-1-.17 Hygiene(CR) — **Met**

Comment
Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) — **Met**

Comment
Discussed-Documentation/Procedures. On this date the center director stated that no medication is being dispensed.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures — **Not Met**

Finding
591-1-1-.21(3) requires that the Center conduct and document fire drills monthly and tornado and/or other emergency situations every six months. It was determined based on the consultant's review that the Center did not document or conduct fire drills for the month of January 2017.

POI (Plan of Improvement)
The center will hold the necessary drills on a regular basis and maintain adequate documentation of these drills for two years.

Correction Deadline: 2/26/2017

591-1-1-.29 Required Reporting **Met**

Comment
Discussed-Reporting Requirements

Safety

591-1-1-.05 Animals **Met**

Comment
No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment
Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) **N/A**

Comment
No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment
Observed-Complete Documentation

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment
Correct number of mats; disinfecting discussed

Comment
Discussed-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 6 **Records with Missing/Incomplete Components: 5**

Staff # 1 Not Met

Date of Hire: 08/01/2015

"Missing/Incomplete Components"

.33(3)-1st Yr. Training - 10 hrs.

Staff # 2 Not Met

Date of Hire: 06/04/2007

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. Annual Training

Staff # 3 Not Met

Date of Hire: 09/06/2014

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. Annual Training

Staff # 5 Not Met

Date of Hire: 02/11/2010

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6 Not Met

Date of Hire: 10/01/2006

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment
Criminal Records Check complete

Comment
No new hires

591-1-1-.14 First Aid & CPR **Met**

Comment
Reminder-Training Expiration Dates

591-1-1-.33 Staff Training **Not Met**

Finding
591-1-1-.33(3) requires all staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. It was determined based on the consultant's review that 1 of 6 staff members did not complete their first year training on this date.

POI (Plan of Improvement)
The center will plan and schedule training and follow up to ensure that direct care staff complete the required training.

Correction Deadline: 3/23/2017

Finding
591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on the consultant's review of records that 3 of 6 staff members did not complete the required ten clock hours of annual training for physical year 2016 on this date.

POI (Plan of Improvement)
The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 3/23/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Discussed-Combining Mixed Ages

Comment
Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) **Not Met**

Finding
591-1-1-.32(7) requires that children be supervised at all times. It was determined based on the consultant's observation that children were not supervised in that upon the consultant's arrival to the center children were left un supervised when the staff member that was assigned to classroom E was in the office making copies. It was further determined based on the consultant's observation that children were left un supervised when the staff member assigned to classroom C was observed in the kitchen on this date.

POI (Plan of Improvement)
The center will provide training to staff and monitor to ensure that children are supervised at all times.

Correction Deadline: 2/21/2017