



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/16/2017 **VisitType:** Monitoring Visit **Arrival:** 11:35 AM **Departure:** 1:30 PM

CCLC-30203

Still Waters Learning Center

2650 N. Druid Hills Road Atlanta, GA 30329 DeKalb County
 (678) 705-4108 ashley.mitchell@stillwaterslearningcenter.org

Regional Consultant

Mechelle Bethea
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 mechelle.bethea@decal.ga.gov

Mailing Address

2650 N. Druid Hills Road
 Atlanta, GA 30329

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/16/2017	Monitoring Visit	Good Standing	
09/23/2016	Licensing Study	Good Standing	
05/17/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st left	One Year Olds and Two Year Olds	1	7	C	12	C	NA	NA	Story
Main	B-2nd left	Three Year Olds	1	10	C	12	C	NA	NA	Story
Main	E-2nd right	Infants and One Year Olds	1	4	C	11	C	NA	NA	Floor Play
Main	Upstairs 2nd Left	Three Year Olds and Four Year Olds and Five Year Olds	1	14	C	17	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 52					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 35			Total Capacity @35 sq. ft.: 52			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Rt Playground	51	C
Main	B Left PG	49	C
Main	Fenced Basketball Court	25	C

Comments

Discussed health/safety orientation and criminal background requirements

Plan of Improvement: Developed This Date 02/16/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Ashley Mitchell, Program Official

Date

Mechelle Bethea, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Comment

Discussed-Fluff/Redistribute Surface

Technical Assistance

591-1-1-.26(6) - Discussed small area of chipped paint and rust on green play structure with director.

Correction Deadline: 2/26/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Diapering requirements discussed

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)**Met****Comment**

Medications are not administered at this time.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)**Met****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. The second designated Staff person must complete the following: (i) Physically walk through the entire vehicle; (ii) Visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and (iii) Sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle. It was determined based on consultant's review of records that there was no documentation of second checks for the following:

- Sagamore Hills Elementary afternoon route on February 3, 2017
- Coralwood Elementary afternoon route on February 8, 2017
- Sagamore Hills Elementary afternoon route on February 10, 2017
- Sagamore Hills Elementary afternoon route on February 13, 2017
- Sagamore Hills Elementary afternoon route on February 14, 2017
- Sagamore Hills Elementary afternoon route on February 15, 2017

POI (Plan of Improvement)

The center will ensure that the second responsible staff person checks the vehicle immediately after the first check has been completed.

Correction Deadline: 2/16/2017**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Correct number of mats; disinfecting discussed

Staff Records**Records Reviewed: 5****Records with Missing/Incomplete Components: 1**

Staff # 3

Not Met

Date of Hire: 08/08/2013

"Missing/Incomplete Components"

.09-Criminal Records Check Missing, .09-Criminal Records Check Missing

591-1-1-.09 Criminal Records Check(CR)**Not Met****Finding**

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on consultant's review of records that one employee hired before January 1, 2014 did not have a satisfactory records check determination by January 1, 2017.

POI (Plan of Improvement)

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017.

Correction Deadline: 2/16/2017

591-1-1-.33 Staff Training**Defer****Comment**

Health/Safety training reminder

Defer

591-1-1-.33(4)- Staff training hours will be reviewed during the next licensing visit.

POI (Plan of Improvement)

Staff will complete training.

Correction Deadline: 9/23/2016

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision