



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/14/2017    **VisitType:** Monitoring Visit    **Arrival:** 11:10 AM    **Departure:** 1:30 PM

**CCLC-35033**

**Twinkle Twinkle Little Star Childcare and Learning Center**

1735 Telfair Street Lane Macon, GA 31201 Bibb County  
 (478) 238-5183 littlestar69@bellsouth.net

**Regional Consultant**

Sondra Paster

Phone: (478) 314-5803

Fax: (478) 314-5811

sondra.paster@dec.al.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/14/2017	Monitoring Visit	Good Standing	
08/10/2016	Licensing Study	Good Standing	
04/13/2016	POI Follow Up	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- First Left	Three Year Olds and Four Year Olds	1	5	C	14	C	NA	NA	Lunch, Transitioning, Art
Main	B- Back Left (Green)		0	0	C	8	C	NA	NA	
Main	C-2nd Left ( Blue Rm)	One Year Olds and Two Year Olds	2	10	C	13	C	NA	NA	Lunch, Floor Play
Main	D- First Right ( School Age) Pink Rm.		0	0	C	6	C	NA	NA	
Total Capacity @35 sq. ft.: 41						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 15			Total Capacity @35 sq. ft.: 41			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	38	C

**Comments**

Plan of Improvement: Developed This Date 02/14/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Penny Heard, Program Official

Date

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Sondra Paster, Consultant

Date



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### Findings Report

**Date:** 2/14/2017    **VisitType:** Monitoring Visit    **Arrival:** 11:10 AM    **Departure:** 1:30 PM

#### CCLC-35033

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.03 Activities** **Met**

**Correction Deadline: 8/10/2016**

**Corrected on 2/14/2017**

.03(2) - The consultant observed lesson plans on this date. However, the center will ensure that lesson plans are dated.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

#### Comment

No Swimming Activities Provided

### Evening Care

**591-1-1-.32 Staffing/Supervision(CR)** **Met**

#### Comment

The consultant did not observe evening care. However, the director stated that there are four children present during evening care with two staff present.

### Facility

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Not Met**

#### Finding

591-1-1-.25(3) requires that the Center and surrounding premises be clean, free of debris and in good repair. It was determined based on observation that the girls bathroom next to the blue room was observed to have a broken toilet lid.

#### POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the environment, the center will replace or repair the broken toilet lid.

**Correction Deadline: 2/14/2017**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that two of five infant swings were observed to be without safety straps.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 2/24/2017**

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<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Observed-Proper Diapering

**Correction Deadline: 9/9/2016****Corrected on 2/14/2017**

.10(3)(a) - The staff stated proper diapering procedures on this date.

**Correction Deadline: 8/10/2016****Corrected on 2/14/2017**

.10(5) - The consultant observed hand washing when diapering multiple children to be completed on this date.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Observed-Proper Hand Washing Throughout

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**591-1-1-.20 Medications(CR)****Met****Comment**

The director stated that medication is not given at the center.

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<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures****Met****Correction Deadline: 8/15/2016****Corrected on 2/14/2017**

.21(2)(a-d) - The center had no infants enrolled on this date. However, the consultant discussed requirements of sleep safe forms for all infants enrolled.

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<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

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**591-1-1-.13 Field Trips(CR)****N/A****Comment**

No Field Trips at This Time

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**591-1-1-.36 Transportation(CR)****Not Met****Comment**

Observed-Complete Documentation

**Comment**

Vehicle Inspections were observed to be completed on March 16, 2016 for the following:

PQV1220

PRC1603

PYW9992

PLH1992

PPP2138

QAT4874

**Finding**

591-1-1-.36(3)(a-c) requires the Director and each Staff person responsible for or who participates in the transportation of children to meet the following requirements: (a) complete two (2) clock hours of transportation training on or before June 30, 2015 and at least every two years thereafter. (b) Effective July 1, 2015, the Director and each Staff person who will be responsible for or participate in the transportation of children shall have completed two (2) clock hours of transportation training prior to assuming any duties related to the transportation of children and at least every two years thereafter. (c) Any transportation training completed should be state approved or state accepted training. It was determined based on observation that three of three staff with transportation responsibilities were observed to be without the required two hour transportation training.

**POI (Plan of Improvement)**

The center will ensure that the director, center staff, and any person responsible for the transportation of children has completed the required transportation training.

**Correction Deadline: 2/24/2017****Finding**

591-1-1-.36(5)(b) requires either the driver or another Staff person present on the vehicle to have current evidence of cardiopulmonary resuscitation (CPR) and first aid. It was determined based on observation that two of three staff were that completes transportation were observed to be without updated CPR/First Aid on this date.

**POI (Plan of Improvement)**

The center will ensure that a person is present on the vehicle with current CPR and first aid training as required.

**Correction Deadline: 2/24/2017**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed-SIDS/Infant Sleeping Position. However, the center had no infants present on this date.

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**Staff Records**

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**591-1-1-.09 Criminal Records Check(CR)****Not Met****Finding**

591-1-1-.09(1)(g) requires Provisional Employees hired on or after January 1, 2014 to have a satisfactory Preliminary Records Check Determination. A Provisional Employee cannot reside at the Center or be present at the Center while children are present for care for more than 21 days from the date of hire or first day of residency without first submitting both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on the consultant's review of staff records that one staff hired on October 13, 2016 was observed to be without a satisfactory fingerprint clearance letter on this date.

**POI (Plan of Improvement)**

The Center will ensure that Provisional Employees hired on or after January 1, 2014 have a satisfactory Preliminary Records Check Determination. The Center will have a plan to ensure that Provisional Employees hired on or after January 1, 2014 submit a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site within 21 days from the date of hire or the first day of residency. The Center will not allow a provisional employee to be at the Center while children are present if this requirement is not met.

**Correction Deadline: 2/15/2017****Recited on 2/14/2017**

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**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on observation that five of five staff were observed to be without annual training for 2016.

**POI (Plan of Improvement)**

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

**Correction Deadline: 3/16/2017****Recited on 2/14/2017**

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**591-1-1-.31 Staff(CR)****Met****Correction Deadline: 8/10/2016****Corrected on 2/14/2017**

.31(1)(b)2.(i) - The consultant observed the director to have an updated CDA credential on this date.

**Correction Deadline: 8/10/2016****Corrected on 2/14/2017**

.31(2)(b)2. - The center was observed to obtain lead teachers with the required education credentials.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Correction Deadline: 8/10/2016****Corrected on 2/14/2017**

.32(4) - The consultant observed ratios to be maintained on this date.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision