



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/11/2020    **VisitType:** Licensing Study    **Arrival:** 9:45 AM    **Departure:** 4:00 PM

**CCLC-26211**

**The Goddard School Kennesaw**

3190 Blue Spring Road Kennesaw, GA 30144 Cobb County  
 (770) 975-7555 gskennesaw@gmail.com

**Regional Consultant**

Octavia Humphrey  
 Phone: (770) 357-3234  
 Fax: (770) 357-3278  
 octavia.humphrey@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/11/2020	Licensing Study	Good Standing	
07/25/2019	Complaint Investigation & Monitoring Visit	Good Standing	
07/25/2019	Complaint Closure	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - 6 wk to 12 mths	Infants	3	11	C	13	C	NA	NA	Story, Diapering, Floor Play, Nap, Feeding
Main	Room B - 12 mths to 18 mths	One Year Olds	4	11	C	11	C	NA	NA	Free Play
Main	Room C - 18 to 24 mths	Two Year Olds	3	11	C	11	C	NA	NA	Free Play, Story
Main	Room D - 24 to 30 mths	Two Year Olds	3	11	C	17	C	NA	NA	Free Play
Main	Room E - 30 to 36 mths	Two Year Olds and Three Year Olds	3	16	C	17	C	NA	NA	Free Play
Main	Room F - 3 yr olds	Three Year Olds and Four Year Olds	3	22	C	21	NC	NA	NA	Centers
Main	Room G - Older 3 yr olds	PreK	2	20	C	21	C	NA	NA	Story
Main	Room H - 4 yr & Afterschool	Four Year Olds and Five Year Olds	2	21	C	21	C	NA	NA	Music, Circle Time
Main	Room I - 4 yr olds	Five Year Olds and Six Year Olds and Over	2	22	C	21	NC	NA	NA	Circle Time
					Total Capacity @35 sq. ft.: 153		Total Capacity @25 sq. ft.: 0			
Total # Children this Date: 145			Total Capacity @35 sq. ft.: 153			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Area A - Back - 3 to School Age	69	C
Main	Area B - Right - 0 to 2 yr olds	24	C

**Comments**

The purpose of today's visit was to conduct a LS and to follow-up from the previous visit conducted on 07/25/2019. Consultant left business cards. Consultant left info on Required Training.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

---

Patricia Alvarez, Program Official

Date

---

Octavia Humphrey, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 2/11/2020    **VisitType:** Licensing Study    **Arrival:** 9:45 AM    **Departure:** 4:00 PM

**CCLC-26211**

**The Goddard School Kennesaw**

3190 Blue Spring Road Kennesaw, GA 30144 Cobb County  
(770) 975-7555 gskennesaw@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Octavia Humphrey  
Phone: (770) 357-3234  
Fax: (770) 357-3278  
octavia.humphrey@decal.ga.gov

The following information is associated with a Licensing Study:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

#### Children's Records

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Parent authorizations obtained/completed.

**Comment**

Records were observed to be complete and well organized.

#### Facility

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Not Met**

**Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that in Main Room F- 3yr olds and Main Room I- Kindergarten that there was 22 children present and the rooms are licensed for 21.

**POI (Plan of Improvement)**

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 2/11/2020**

---

**591-1-1-.25 Physical Plant - Safe Environment(CR) Met**

**Comment**

Center appears clean and well maintained.

---

**591-1-1-.26 Playgrounds(CR) Met**

**Comment**

Playground observed to be clean and in good repair.

---

**Food Service**

---

**591-1-1-.15 Food Service & Nutrition Met**

**Comment**

Center menu meets USDA guidelines.

---

**591-1-1-.18 Kitchen Operations Met**

**Comment**

Kitchen appears clean and well organized.

---

**Health and Hygiene**

---

**591-1-1-.10 Diapering Areas & Practices(CR) Met**

**Comment**

Proper diapering procedures observed.

---

**591-1-1-.17 Hygiene(CR) Met**

**Comment**

Proper hand washing observed throughout the center.

---

**591-1-1-.20 Medications(CR) Met**

**Comment**

Documentation for medication dispensing observed complete.

---

**Policies and Procedures**

---

**591-1-1-.21 Operational Policies & Procedures Met**

**Comment**

Program observed complete emergency drills

---

**591-1-1-.27 Posted Notices Met**

**Comment**

Observed all required posted notices.

---

**Safety**

---

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

---

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

---

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

---

**Staff Records**

---

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided six files for employees hired since last visit.

---

**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

---

**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation observed of required staff training.

---

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

---

**Staffing and Supervision**

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.