



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/8/2017

**VisitType:** Licensing Study

**Arrival:** 9:40 AM

**Departure:** 11:55 AM

**FR-9900104750**

**James, Lisa**

2135 CHESTNUT LOG DRIVE Lithia Springs, GA 30122 Douglas  
 County  
 (770) 871-6341 lbbjames2003@yahoo.com

**Mailing Address**

2135 CHESTNUT LOG DRIVE  
 LITHIA SPRINGS, GA 30122

**Regional Consultant**

Patty Malone

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 coty.cummings@decal.ga.gov

<b>Compliance Zone Designation</b>		
02/08/2017	Licensing Study	Good Standing
11/15/2016	Monitoring Visit	Good Standing
03/31/2016	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting the rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	1	6	0	0	0
<b>Total Under 13 Years</b>	3	8	0	0	0
<b>Total Under 18 Years</b>	3				

Children Present: 3

Total Children: 8


Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 1

**Comments**

Plan of Improvement: Developed This Date 02/08/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Lisa James, Program Official

Date

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Patty Malone, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Not Met**

**Finding**

290-2-3-.19(1)(b) requires that cots and mats shall be provided for each child who is two (2) years of age or older and who is required to take a nap and for each child under the age of two years who can climb out of a crib or other equipment approved for infant sleep. It was determined based on observation that a twenty-three month old child was sleeping on the living room sofa upon the consultants arrival.

**POI (Plan of Improvement)**

The Home Provider will

**Correction Deadline: 2/8/2017**

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

No Swimming Activities Provided

### Children's Records

**290-2-3-.08 Children's Records**

**Technical Assistance**

**Technical Assistance**

290-2-3-.08(1) - The consultant discussed the required documentation for children's files.

**290-2-3-.08 Parental Authorization(CR)**

**Technical Assistance**

**Comment**

Parent Authorizations Obtained/Completed

**Technical Assistance**

The consultant discussed the required documentation for sign-in and sign-out sheets.

Correction Deadline: 2/8/2017

**Facility**

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

290-2-3-.11(2)(f) - The consultant discussed ensuring that all potentially hazardous items are stored inaccessible to children in care.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Not Met**

**Finding**

290-2-3-.13(1)(g) prohibits the use of multiple plugs and electric extension cords. Electrical outlets within reach of children shall be plugged or covered. It was determined based on observation that there were two uncovered electrical outlets in a surge protector in the living room area where children were housed during the visit.

**POI (Plan of Improvement)**

The Home will not use multiple plugs and electric extension cords and will check regularly to ensure electrical outlets are plugged or covered.

Correction Deadline: 2/8/2017

**290-2-3-.13 Playgrounds(CR)**

**Met**

**Comment**

Outside Area Clean, Well Maintained

**Health and Hygiene**

**290-2-3-.11 Children's Health and Hygiene(CR)**

**Technical Assistance**

**Technical Assistance**

290-2-3-.11(1) - The consultant discussed proper hand washing practices.

**290-2-3-.11 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff Stated Proper Knowledge

**290-2-3-.11 Medications(CR)**

**Met**

**Comment**

The provider stated that she does not currently administer medications.

**Licensure**

**290-2-3-.04 Application Requirements(CR)**

**Met**

**Comment**

The provider met licensing requirements on this date as she was caring for three children for pay.

Correction Deadline: 2/13/2017

**Safety and Discipline**

**290-2-3-.11 Animals**

**N/A**

**Comment**

No Animals Kept

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**290-2-3-.11 Discipline(CR)** **Met**

**Comment**

Observed-Discussion/Redirection

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**290-2-3-.11 Transportation(CR)** **N/A**

**Comment**

No transportation.

<b>Staff Records</b>
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**290-2-3-.21 Criminal Records Check(CR)** **Met**

**Comment**

The consultant reviewed criminal record checks for two staff. Criminal record checks were observed to be complete.

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**290-2-3-.07 First Aid & CPR** **Met**

**Comment**

290-2-3-.07(5) - The consultant observed current CPR and First Aid certification for the provider.

**Correction Deadline: 3/10/2017**

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**290-2-3-.07 Independent Contractors(CR)** **N/A**

**Comment**

No Independent contractors

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**290-2-3-.07 Other Staff Direct Contact with Children(CR)** **N/A**

**Comment**

No additional staff

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**290-2-3-.08 Staff Training** **Met**

**Comment**

290-2-3-.08(6) - The consultant observed 18 hours of annual training for 2016, including the required Health and Safety Orientation training.

**Correction Deadline: 2/8/2017**

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**290-2-3-.07 Students-in-Training(CR)** **N/A**

**Comment**

No Students-in-training

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**290-2-3-.07 Volunteers(CR)** **N/A**

**Comment**

No Volunteers

<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Supervision(CR)** **Met**

**Comment**

Observed-Adequate Supervision