



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/7/2017    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 9:45 AM    **Departure:** 1:00 PM

**CCLC-38619**

**Bree's Creative Learning Childcare Center**

508 University Drive Valdosta, GA 31602 Lowndes County  
 (229) 469-7254 durdenbree@yahoo.com

**Regional Consultant**

Rena Keene  
 Phone: (912) 544-9930  
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**Mailing Address**

3922 Karaline Cir  
 Valdosta, GA 31605

<b>Compliance Zone Designation</b>		
02/07/2017	Complaint Investigation & Monitoring Visit	Good Standing
02/07/2017	Complaint Closure	Good Standing
12/19/2016	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	One Year Olds	2	7	C	7	C	NA	NA	Free Play, Outside, Floor Play, Transitioning
Main	B	Infants	2	12	C	13	C	NA	NA	Floor Play, Diapering, Nap
Main	C	Two Year Olds	1	9	C	9	C	12	C	Circle Time, Floor Play
Main	D	Three Year Olds	2	16	C	18	C	25	C	Free Play, Centers, Art

Total Capacity @35 sq. ft.: 47

Total Capacity @25 sq. ft.: 50

Total # Children this Date: 44

Total Capacity @35 sq. ft.: 47

Total Capacity @25 sq. ft.: 50

Building @25 capacity limited by Insufficient Toilets/Sinks

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	23	C
Main	Playground B	25	C

### **Comments**

The purpose of today's visit was to complete a complaint investigation and complete a Monitoring Visit and follow up on previously cited rule violations.

Five employees were added to the staff records, but only one had been hired since last visit.

May 9, 2017: Revised Monitoring Visit forms sent to director - citation regarding transportation edited for correctness.

Plan of Improvement: Developed This Date 02/07/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Victoria Brown, Program Official

Date

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Rena Keene, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

Met

**Comment**

No Swimming Activities Provided

### Evening Care

**591-1-1-.32 Staffing/Supervision(CR)**

Met

**Comment**

Evening hours discussed and staff requirements reviewed.

### Facility

**591-1-1-.19 License Capacity(CR)**

Met

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

Met

**Comment**

Observation-Center Clean/Well Maintained

**591-1-1-.26 Playgrounds(CR)**

Met

**Comment**

Observation-Clean/Good Repair

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Observed-Proper Diapering

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Proper Hand Washing Throughout

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Discussed-Documentation/Procedures

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**Safety**

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**591-1-1-.05 Animals** **Met**

**Comment**

No Animals Kept

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Positive Learning Environment

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

No Field Trips at This Time - Director stated that there have been no field trips since last visit.

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**591-1-1-.36 Transportation(CR)** **Not Met**

**Comment**

Consultant was not able to inspect vehicle used to transport children as it was being serviced.

**Finding**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of transportation records for children transported to and from W.G.Nunn Elementary School, that no emergency medical forms were present on the vehicle for the seven children transported during the current week.

**POI (Plan of Improvement)**

The center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

**Correction Deadline: 2/8/2017**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Not Met**

**Finding**

591-1-1-.30(1)(a) requires that a crib that is safety approved in compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards shall be provided for each infant. It was determined based on consultant's observation that a crib was not available to each infant enrolled at the center. During visit on February 7, 2017, twelve infants were observed to be in attendance, but only six cribs were available for use.

**POI (Plan of Improvement)**

The center will ensure that a crib that is safety approved in compliance with CPSC and ASTM safety standards is provided for each infant.

**Correction Deadline: 2/17/2017**

**Staff Records**

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 1**

Staff # 3

Not Met

Date of Hire: 05/04/2016

"Missing/Incomplete Components"

.24(d)-Evidence of Orientation Missing,.24(c)-Work Experience Missing

**591-1-1-.09 Criminal Records Check(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center. Please be sure that correct procedures are followed for criminal back ground checks when hiring new employees. Before a provisional or newly hired employee can be present with the children, a local check with a Purpose Code W must be presented that shows a satisfactory criminal history. This local check must be dated within 10 days of employment. By the 21st day of employment, a Satisfactory Clearance Letter through Cogent fingerprinting from the Department must be received and on file at the center. If this is not received within 21 days, the staff can no longer be present until the clearance is received.

Additionally, when staff transfer from another center, dates in the file must clearly show the last day of employment from the previous center. Employee records must show dates of employment and when there is a break in service, new background checks must be obtained after a 30 day break in service.

**Correction Deadline: 2/7/2017**

**Correction Deadline: 12/19/2016**

**Corrected on 2/7/2017**

**.09(1)(i) - Satisfactory clearance letters were observed to be on file for all staff currently employed. See Technical Assistance remarks.**

**591-1-1-.24 Personnel Records**

**Technical Assistance**

**Technical Assistance**

591-1-1-.24(d) - Please be sure that documentation of orientation is on file for all staff.

**Correction Deadline: 2/7/2017**

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision