



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/3/2017      **VisitType:** Licensing Study      **Arrival:** 9:45 AM      **Departure:** 12:15 PM

**FR-9900107746**

**Manzorollah, Ruth**

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**Regional Consultant**

Leah Klatzker

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**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/03/2017	Licensing Study	Support	
08/05/2016	Monitoring Visit	Good Standing	
02/19/2016	MV POI Follow Up	Good Standing	

**Ratios/License Capacity**

<b>Age Ranges</b>	<b>Children Present</b>	<b>Child For Pay</b>	<b>CAPS</b>	<b>Not for Pay</b>	<b>Provider Children</b>
Infant (0-11 mos)	6	6	0	0	0
1 & 2 Years	1	1	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
<b>Total Under 13 Years</b>	7	7	0	0	0
<b>Total Under 18 Years</b>	7				

Children Present: 7

Total Children: 7

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 2

**More than 6 for pay**


6 for pay present & no-pay present does not have a notarized no-pay statement

**Comments**

Requested all files on this date.

Plan of Improvement: To Be Submitted 02/17/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Ruth Manzorollah, Program Official

Date

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Leah Klatzker, Consultant

Date



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**Findings Report**

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The following information is associated with a Licensing Study:

<b>Activities and Equipment</b>
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**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)** **Not Met**

**Finding**

290-2-3-.19(2)(b) requires that staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items. It was determined based on observation that there was one seven-month-old infant in a crib with a blanket on this date.

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**Correction Deadline: 2/3/2017**

**Recited on 2/3/2017**

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

No Swimming Activities Provided

<b>Children's Records</b>
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**290-2-3-.08 Children's Records****Not Met****Finding**

290-2-3-.08 (4) requires documentation for the care of children, related and unrelated, for whom no pay is received to include a notarized statement from the Parent(s) attesting to the non-pay status. It was determined based on a review of records that the home Provider did not have a notarized statement attesting to the non-pay status of one child in care.

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**Correction Deadline: 2/3/2017**

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**290-2-3-.11 Children's Records****Not Met****Finding**

290-2-3-.11(1)(b) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. The Home did not have such evidence for two of seven enrolled children.

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**Correction Deadline: 2/3/2017**

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**290-2-3-.08 Parental Authorization(CR)****Met****Comment**

Parent Authorizations Obtained/Completed

	<b>Facility</b>
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**290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

Reminder-Keep Hazards Inaccessible

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

Home Clean, Free of Hazards

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**290-2-3-.13 Playgrounds(CR)****Not Met****Finding**

290-2-3-.13(2)(b) requires that climbing and swinging equipment that are not portable be securely anchored to eliminate accidents or injuries and have a resilient surface beneath the equipment and the fall zone from such equipment which is adequately maintained by the Home to assure continuing resiliency. It was determined based on observation that the outside play area had four inches of resillient surfacing underneath the swinging equipment when six was recommended.

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**Correction Deadline: 2/13/2017**

**Licensure**

**290-2-3-.04 Application Requirements(CR)** **Met**

**Comment**

The provider was caring for six children for pay and one no compensation child on this date.

**Correction Deadline: 2/3/2017**

**Safety and Discipline**

**290-2-3-.11 Discipline(CR)** **Met**

**Comment**

Observed-Discussion/Redirection

**290-2-3-.11 Transportation(CR)** **Met**

**Comment**

No transportation.

**Staff Records**

**290-2-3-.21 Criminal Records Check(CR)** **Met**

**Comment**

Criminal Records Check complete

**Finding**

290-2-3-.07(5) requires the Home to maintain for the Provider and for any Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals and which dealt with emergency care for infants and children. The Provider shall attend ten clock hours of diverse training which is related to care of children and which is offered by an accredited college, university or vocational program or other Department approved source annually. Records of completion of such training programs shall be maintained in the Home by the Provider, as required by these rules. The annual ten clock hours of training shall be chosen from the following fields: (a) Child Development: including discipline, guidance, nutrition, injury control and safety; (b) Health: including sanitation, disease control, cleanliness, detection and disposition of illness; (c) Child Abuse and Neglect: including identification and reporting, and meeting the needs of abused and/or neglected children; and (d) Business Related Topics: including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two of the required ten clock hours of training. It was determined based on a review of records that the provider had an expired CPR & first aid training. Further, the provider did not complete ten hours of training for the registration year 2016.

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**Correction Deadline: 3/5/2017**

**290-2-3-.07 Independent Contractors(CR)**

**Met**

**Comment**

No Independent contractors

**290-2-3-.07 Other Staff Direct Contact with Children(CR)**

**Met**

**Comment**

No additional staff

**290-2-3-.07 Students-in-Training(CR)**

**Met**

**Comment**

No Students-in-training

**290-2-3-.07 Volunteers(CR)**

**Met**

**Comment**

No Volunteers

**Staff:Child Ratios and Supervision**

**290-2-3-.07 Staff:Child Ratios(CR)**

**Not Met**

**Finding**

290-2-3-.07(7) requires the Home to ensure that the total number of Children unrelated to the provider in the Family Child Care Learning Home, for pay or not for pay, cannot exceed six children, except during two designated hours approved by the Department. It was determined based on observation that the provider had seven unrelated children on this date.

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**Correction Deadline: 2/13/2017**

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**290-2-3-.07 Supervision(CR)**

**Not Met**

**Finding**

290-2-3-.07(8) requires at least one Adult to supervise Children at all times. Such Adult, if not the Provider, shall receive orientation regarding these rules; the Provider's policies regarding discipline, injuries and illnesses, and release of Children; the Provider's written plan for handling emergencies; and appropriate information about any Child's specific health needs. Plans shall be made to obtain additional Adult help in cases of emergencies. It was determined based on observation that one infant was sleeping in a room with the door shut while the provider and helper were with the other six children on this date.

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**Correction Deadline: 2/3/2017**

**Recited on 2/3/2017**