



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/2/2017 **VisitType:** Licensing Study **Arrival:** 11:30 AM **Departure:** 3:00 PM

CCLC-34866

Primrose School of Alpharetta East

5425 McGinnis Village Place Alpharetta, GA 30005 Forsyth County
 (678) 339-0107 kmusso@primrosealpharettaeast.com

Regional Consultant

Candace Gilbert

Phone: (866) 371-4935

Fax: (866) 371-7713

candace.gilbert@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/02/2017	Licensing Study	Good Standing	
07/19/2016	Monitoring Visit	Good Standing	
04/05/2016	Incident Investigation	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Right	Infants	3	15	C	19	C	NA	NA	Nap, Floor Play, Feeding, Diapering
Main	B1-1st Left	One Year Olds	2	12	C	12	C	NA	NA	Nap
Main	B2-2nd Left	Two Year Olds	3	13	C	18	C	NA	NA	Nap
Main	C1-3rd Left	Two Year Olds	3	13	C	22	C	NA	NA	Nap
Main	C2-Behind C1	Three Year Olds	3	19	C	22	C	NA	NA	Story
Main	D1-3rd Right	Three Year Olds	2	16	C	22	C	NA	NA	Lunch
Main	D2-Behind D1	Four Year Olds	2	14	C	22	C	NA	NA	Transitioning, Lunch, Story
Main	E1-FBack Right	Five Year Olds	2	16	C	21	C	29	C	Story
Main	E2-FBack Right Left	Five Year Olds	2	12	C	20	C	29	C	Lunch
					Total Capacity @35 sq. ft.: 178		Total Capacity @25 sq. ft.: 195			
Total # Children this Date: 130			Total Capacity @35 sq. ft.: 178			Total Capacity @25 sq. ft.: 195				


Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Infants Front Left	12	C
Main	B-Toddlers Back Left	27	C
Main	D-ASP Right Side	78	C
Main	Older Age Back Left	51	C
Main	Planting Patch	7	C

Comments

The purpose of this visit was to complete a licensing study to follow up to the previous visit conducted on July 19, 2016.

Plan of Improvement: Developed This Date 02/02/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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 Raises the Bar in Child Care
 For More Information:
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kim Musso, Program Official

Date

Candace Gilbert, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

591-1-1-.23 Parental Authorization

Met

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Reminder-Keep Hazards Inaccessible

Comment

591-1-1-.25(3) - Consultant observed vent fans in bathrooms being repaired on the day of the visit.

Correction Deadline: 2/2/2017

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

591-1-1-.15(8) - Consultant discussed with provider modified food diet requirements to meet CACFP guidelines.

Correction Deadline: 2/2/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)

Met

Comment

Observed-Complete Documentation

Policies and Procedures

591-1-1-.27 Posted Notices

Met

Comment

Observed-All Notices Posted

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)

Met

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Met

Comment

Observed-Complete Documentation

Comment

Vehicle had fire extinguisher and first aid kit

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 32

Records with Missing/Incomplete Components: 2

Staff # 24

Not Met

Date of Hire: 11/02/2015

"Missing/Incomplete Components"

.33(3)(b)-1st Yr. Training 2 Hrs. (Abuse) Missing

Staff # 31

Not Met

Date of Hire: 08/18/2015

"Missing/Incomplete Components"

.33(3)(a)-1st Yr. Training 4 Hrs. Missing,.33(3)(b)-1st Yr. Training 2 Hrs. (Abuse) Missing

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete

591-1-1-.14 First Aid & CPR

Met

Comment

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3)(a-b) requires that training required in the first year of employment include at least four clock hours in any of the following: a) disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and b) two clock hours in identifying, reporting, and meeting the needs of abused, neglected or deprived children. It was determined based on consultant review of records two staff did not complete all the hours required for new staff within the first year of hire.

POI (Plan of Improvement)

The center will plan and schedule training and follow up to ensure that direct care staff complete the required hours of training in the required subjects.

Correction Deadline: 3/4/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision