



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/23/2017 **VisitType:** Monitoring Visit **Arrival:** 11:20 AM **Departure:** 1:00 PM

FR-16343

Mitchell, Shannon S

2014 EAST DERENNE AVENUE Savannah, GA 31406 Chatham
County
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Mailing Address

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Compliance Zone Designation		
01/23/2017	Monitoring Visit	Support
08/08/2016	Licensing Study	Support
02/16/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	6	5	0	2	0
3 & 4 Years	1	2	0	1	0
School Age(5+) Years	0	3	0	1	0
Total Under 13 Years	8	11	0	4	0
Total Under 18 Years	8				

Children Present: 8

Total Children: 15


Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 2

Comments

Plan of Improvement: Developed This Date 01/23/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shannon Mitchell, Program Official

Date

Haley Carwile, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Met

Finding

290-2-3-.19(1)b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If individually marked, they must be laundered weekly or more frequently if needed. It was determined based on observation that four children were napping on cots without sheets on this date.

POI (Plan of Improvement)

The Home Provider will ensure that all children have a sheet on their cot/mat daily as required.

Correction Deadline: 1/23/2017

Correction Deadline: 2/16/2016

Corrected on 1/23/2017

.19(2)(h) - No SIDS hazards observed.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each child in care. The Home shall maintain the records while the Child is in care and for a period of one (1) year after each Child leaves care. It was determined based on review of children's files that the Provider did not have a complete file for one child present.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the children's records as required.

Correction Deadline: 1/23/2017

Finding

290-2-3-.08(2)(c) 18 requires notification of the absence of a liability insurance policy sufficient to protect its clients. If the home is not covered by liability insurance sufficient to protect its clients, the home must notify the parent or guardian of each child under the care of the program in writing. Each parent or guardian must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the child's file. It was determined, based on a review of children's records, that ten of ten enrolled children did not have evidence of signed No Liability Signature Forms.

POI (Plan of Improvement)

The home provider will obtain and maintain documentation.

Correction Deadline: 2/6/2017

Recited on 1/23/2017

Finding

290-2-3-.08(3) requires that documentation for the care of related Children, other than the Providers own Children, include a notarized statement of family relationships by the Parent(s). It was determined based on review of children's files that the Home Provider did not have a notarized statement for two children attesting to the relationship of Children in care.

POI (Plan of Improvement)

The Home Provider will obtain and maintain documentation.

Correction Deadline: 1/23/2017

290-2-3-.08 Parental Authorization(CR) **Met**

Comment

Parent Authorizations Obtained/Completed

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Not Met**

Finding

290-2-3-.13(1) requires that the Home be clean and free from hazards. The following areas/items were found to be noncompliant: It was determined based on observation that the sink in the bathroom, that children use, was missing a hot water handle making it where it could not be used.

POI (Plan of Improvement)

To ensure the cleanliness and safety of the environment, the Home Provider will make hazardous items inaccessible to the children.

Correction Deadline: 1/23/2017

290-2-3-.13 Playgrounds(CR) **Met**

Comment

Outside Area Clean, Well Maintained

Health and Hygiene

290-2-3-.11 Diapering Areas & Practices(CR)**Not Met****Finding**

290-2-3-.11(1)(g) requires diapers to be changed in the Child's own crib or on a nonporous surface which is cleaned with a disinfectant and dried with a single use disposable towel after each diaper change. It was determined based on observation that the changing pad was porous preventing it from being disinfected as required.

POI (Plan of Improvement)

To ensure the control of disease transmission, the Home Provider will change diapers in the child's crib or a nonporous surface. The diapering surface will be cleaned and disinfected between use with a single use disposable towel.

Correction Deadline: 1/23/2017

Licensure

290-2-3-.04 Application Requirements(CR)**Not Met****Finding**

290-2-3-.04(1)(d) requires a person that provides care for more than six children for pay, as defined in the rules, to make application to the Department for a license to operate as a Child Care Learning Center. It was determined based on observation that there were seven children present for pay on this date. Provider stated that two children present were for no pay but did not have the required documentation as required.

POI (Plan of Improvement)

The Home caring for more than six children shall reduce number of children in care to six. The Home will submit an application for a Child Care Learning Center and receive a license to operate from the Department before caring for more than six children for pay.

Correction Deadline: 1/24/2017**Recited on 1/23/2017**

Safety and Discipline

290-2-3-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

290-2-3-.11 Transportation(CR)**N/A****Comment**

No transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Not Met****Finding**

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on review of staff files that the provider and a helper/staff member did not have a satisfactory records check completed by January 1, 2017 as required.

POI (Plan of Improvement)

The Home Provider will ensure that every employee has a Satisfactory Determination as required by the Rules.

Correction Deadline: 1/23/2017

290-2-3-.07 Independent Contractors(CR)**N/A****Comment**

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)**Met****Comment**

Other direct contact staff- Satisfactory records check

290-2-3-.07 Students-in-Training(CR)**N/A****Comment**

No Students-in-training

290-2-3-.07 Volunteers(CR)**N/A****Comment**

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision