



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/19/2017    **VisitType:** Licensing Study    **Arrival:** 1:50 PM    **Departure:** 4:00 PM

**FR-32556**

**Hall, Janet S**

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**Mailing Address**

309 MOORE AVENUE  
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**Regional Consultant**

Paula Jones

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shawnell.johnson@decal.ga.gov

Joint with: Kati Cosby

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/19/2017	Licensing Study	Good Standing	
09/30/2016	Monitoring Visit	Good Standing	
01/21/2016	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	2	1	0	0	0
1 & 2 Years	4	4	0	0	0
3 & 4 Years	2	2	0	0	0
School Age(5+) Years	0	0	0	0	0
<b>Total Under 13 Years</b>	8	7	0	0	0
<b>Total Under 18 Years</b>	8				

Children Present: 8

Total Children: 8

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 2

**More than 6 for pay**


6 for pay present & no-pay present does not have a notarized no-pay statement

**Comments**

Joint visit with Kati Cosby. Her computer was not working, so we used mine. - pmj

Plan of Improvement: Developed This Date 01/19/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Janet Hall, Program Official

Date

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Paula Jones, Consultant

Date

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Kati Cosby, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Not Met**

**Finding**

290-2-3-.19(1)b3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If individually marked, they must be laundered weekly or more frequently if needed. It was determined based on observation that, seven of eight children were sleeping on cots without sheets.

**POI (Plan of Improvement)**

The Home Provider will ensure that sheets and covers will provided for each cot.

**Correction Deadline: 1/19/2017**

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 3**

Child # 1

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

Child # 2

Not Met

"Missing/Incomplete Components"

Physician & Emergency Contact Information - (.08)(1)(b)

Child # 5

Not Met

"Missing/Incomplete Components"

Physician & Emergency Contact Information - (.08)(1)(b)

**290-2-3-.08 Children's Records**

**Not Met**

**Finding**

290-2-3-.08(1)(c) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. The Home did not have such evidence for one of eight enrolled Children.

**POI (Plan of Improvement)**

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

**Correction Deadline: 1/19/2017**

**290-2-3-.08 Parental Authorization(CR)**

**Met**

**Comment**

Parent Authorizations Obtained/Completed

Facility

**290-2-3-.08 Physical Plant - Safe Environment**

**Not Met**

**Finding**

290-2-3-.08(8) requires the Home to conduct drills for fire monthly and for tornado and other emergency situations every six months. The Home shall maintain documentation in the Home of the dates and times of these drills for two years.

It was determined based on observation that, the Provider did not conduct any drills during September of 2016.

**POI (Plan of Improvement)**

The provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

**Correction Deadline: 2/18/2017**

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. Unsafe storage of materials dangerous to children were observed as follows: It was determined based on consultant observation that hazards were present.

**POI (Plan of Improvement)**

To ensure the safe storage of hazardous items, the Home Provider will make these items inaccessible to the children.

**Correction Deadline: 1/19/2017**

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Not Met**

**Finding**

290-2-3-.13(1) requires that the Home be clean and free from hazards. It was determined based on observation that, hazards were accessible to children in that medication and lysol were stored in a low drawer in the child care area.

**POI (Plan of Improvement)**

To ensure the cleanliness and safety of the environment, the Home Provider will make hazardous items inaccessible to the children.

**Correction Deadline: 1/19/2017**

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**290-2-3-.13 Playgrounds(CR)**

**Not Met**

**Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation that, aA potential hazard existed in that:

- broken lattis was present at the top of the gate on the left side of the play area
- broken toy was present in the play area near the right door.
- rust was present on the shepard's hooks present in the play area.

**POI (Plan of Improvement)**

To ensure the health and safety of children, the Home Provider will remove, replace or repair all hazards.

**Correction Deadline: 1/29/2017**

**Comment**

Discussed removing tools from other side of the fence where accessible to children.

**Technical Assistance**

290-2-3-.13(2)(b) - Consultant discussed fluff and redistribution of resilient surfacing under swings and climbing equipment.

**Correction Deadline: 1/29/2017**

**Licensure**

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**290-2-3-.04 Application Requirements(CR)**

**Not Met**

**Finding**

290-2-3-.04(1)(d) requires a person that provides care for more than six children for pay, as defined in the rules, to make application to the Department for a license to operate as a Child Care Learning Center. It was determined based on observation that the provider was caring for seven children on this date.

**POI (Plan of Improvement)**

The Home caring for more than six children shall reduce number of children in care to six. The Home will submit an application for a Child Care Learning Center and receive a license to operate from the Department before caring for more than six children for pay.

**Correction Deadline: 1/19/2017**

**Safety and Discipline**

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**290-2-3-.11 Discipline(CR)**

**Met**

**Comment**

Observed-Discussion/Redirection

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**290-2-3-.11 Transportation(CR)**

**Met**

**Comment**

No transportation.

**Staff Records**

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**290-2-3-.21 Criminal Records Check(CR)** **Met**

**Comment**

Criminal Records Check complete

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**290-2-3-.07 Independent Contractors(CR)** **Met**

**Comment**

No Independent contractors

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**290-2-3-.07 Other Staff Direct Contact with Children(CR)** **Met**

**Comment**

Other direct contact staff- Satisfactory records check

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**290-2-3-.07 Students-in-Training(CR)** **Met**

**Comment**

No Students-in-training

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**290-2-3-.07 Volunteers(CR)** **Met**

**Comment**

No Volunteers

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<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)** **Not Met**

**Finding**

290-2-3-.07(7) requires the Home to ensure that the total number of Children unrelated to the provider in the Family Child Care Learning Home, for pay or not for pay, cannot exceed six children, except during two designated hours approved by the Department. It was determined eight children in attendance on this date; one with No Pay Verification.

**POI (Plan of Improvement)**

The Home will reduce the number of unrelated children, both for pay and not for pay, so that the total number of unrelated children in care does not exceed the number of children as specified in these rules.

**Correction Deadline: 1/29/2017**

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**290-2-3-.07 Supervision(CR)** **Met**

**Comment**

Discussed supervision plan.