



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/19/2017 **VisitType:** Licensing Study

Arrival: 11:45 AM

Departure: 1:15 PM

FR-000004562

Mason, Camilla A.

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Regional Consultant

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Compliance Zone Designation		
01/19/2017	Licensing Study	Good Standing
12/12/2016	Monitoring Visit	Good Standing
03/24/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	0	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	0	0	0	0	0
Total Under 18 Years	0				

Children Present: 0

Total Children: 0

Caregivers/Helpers Present: 3

Total Caregivers/Helpers: 3

Comments

The consultant issued and discussed the compliance and enforcement determination worksheet.

Plan of Improvement: Developed This Date 01/19/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Camilla Mason, Program Official

Date

Rukiya Thomas, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Technical Assistance

Technical Assistance

The consultant discussed SIDS appropriate practices.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1)(a) requires the Home to maintain a file for each Child that includes the Child's name, birth date, Parent's name, Home and business addresses and telephone numbers. It was determined based on observation that three of nine records did not have the parent's complete work address.

POI (Plan of Improvement)

The Home Provider will secure the missing information and to ensure that children's records are completed for future enrollees.

Correction Deadline: 1/19/2017

290-2-3-.08 Parental Authorization(CR)

Met

Comment

Parent Authorizations Obtained/Completed

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Met**

Comment

Reminder-Keep Hazards Inaccessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR) **Not Met**

Finding

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation that there was chipped paint on the green slide handles.

POI (Plan of Improvement)

To ensure the health and safety of children, the Home Provider will repaint the slide so that there is not chipped paint.

Correction Deadline: 1/29/2017

Health and Hygiene

290-2-3-.11 Medications(CR) **Not Met**

Finding

290-2-3-.11(1)(e) prohibits Personnel from dispensing prescription or nonprescription medications to a Child without specific written authorization from the Child's physician or Parent. All medications shall be stored in accordance as authorized by Georgia law or in accordance with the prescription or label instructions and kept in places that are inaccessible to children. Each dose of medication given to a Child shall be documented showing the Child's name, name of medication, date and time given, and the name of the person giving the medication. It was determined based on observation that the dates for the medication to be given were documented when administering "Cephalexia" cream on 8/1/16.

POI (Plan of Improvement)

The Home will obtain written authorization before giving medicine to a Child; will document each time medicine is administered to a child; will store medicine as required in an area that is locked or not accessible to children; and will store medicine that must be refrigerated in a leakproof container that is inaccessible to children.

Correction Deadline: 1/19/2017

Technical Assistance

The consultant discussed procedures for administering medication.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

Licensing requirements were met on this date.

Correction Deadline: 1/19/2017

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

No Animals Kept

290-2-3-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

290-2-3-.11 First Aid Kit**Not Met****Finding**

290-2-3-.11(1)(f) requires the Home and any vehicle used for transportation Children to have a first aid kit which at least contains: scissors, tweezers, gauze pads, thermometer, adhesive tape, band-aids, insect - sting preparation, antiseptic cleaning solution, antibacterial ointment, bandages, disposable rubber gloves, protective eyewear, facemask, and cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored in a central location so that it is not accessible to Children but is easily accessible to the Provider and staff. The Home must also maintain written directions for the use of universal precautions for handling blood and bodily fluids. The directions on the use of universal precautions must be kept with the first aid kit at all times. It was determined based on observation that the antibacterial ointment expired on 11/11.

POI (Plan of Improvement)

The Home will replace any missing or expired items in the first aid kit,keep the instruction manual and written universal precautions with the kit and will check the kit regularly. The Home will store the kit where children will not have access to it.

Correction Deadline: 1/29/2017

290-2-3-.11 Transportation(CR)**Met****Comment**

No transportation.

Staff Records

290-2-3-.08 Criminal Records Check(CR)**Technical Assistance****Technical Assistance**

The consultant discussed the comprehensive fingerprint requirements.

Correction Deadline: 1/19/2017

290-2-3-.21 Criminal Records Check(CR)**Met****Comment**

Criminal Records Check complete

Comment

No new hires

290-2-3-.07 Independent Contractors(CR)**Met****Comment**

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)**Met****Comment**

No additional staff

290-2-3-.07 Staff Training**Technical Assistance****Technical Assistance**

The consultant discussed the health and safety training requirements.

290-2-3-.08 Staff Training**Met****Comment**

The consultant observed 10 hours of state-approved training for 2016.

Correction Deadline: 1/19/2017

290-2-3-.07 Students-in-Training(CR)**Met****Comment**

No Students-in-training

290-2-3-.07 Volunteers(CR)**Met****Comment**

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision