



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/17/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 3:30 PM

CCLC-50367

Ollie's Tots Learning Center LLC

2700 Butner Road Atlanta, GA 30331 Fulton County
 (404) 349-0229 olliestotsatl@hotmail.com

Regional Consultant

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
01/17/2019	Initial Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Front- 3's & 4's	Four Year Olds	2	12	C	17	C	23	C	Centers
Main	B- 1L- 2's	Two Year Olds	1	8	C	8	C	NA	NA	Circle Time
Main	C- 1L-Back R-Infants & 1's	Infants and One Year Olds	1	5	C	5	C	NA	NA	Floor Play,Free Play,Feeding
Main	D-1L -Back L- Infants & 1's		0	0	C	6	C	NA	NA	

Total Capacity @35 sq. ft.: 36

Total Capacity @25 sq. ft.: 42

Total # Children this Date: 25

Total Capacity @35 sq. ft.: 36

Total Capacity @25 sq. ft.: 42

Building	Playground	Playground Occupancy	Playground Compliance
Main	Outside	56	C

Comments

Plan of Improvement: To Be Submitted 01/23/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Kelia Smith, Program Official

Date

Neli Todorova, Consultant

Date



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Findings Report

Date: 1/17/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 3:30 PM

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

On this date, Consultant observed equipment, furniture and toys throughout the Center, to be non - hazardous, fully - secured, and not able to cause injury from tipping, falling, or being pulled or pushed over.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

On this date, the Center Director/Administrator stated that the program will not participate in Swimming activities. Consultant discussed Swimming requirements with Center Director/Administrator, prior to the visit and on this date. Consultant also stated to Center Director/Administrator that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

Children's Records

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1)(c) - Please ensure that all fields on the enrollment forms are completed.

Correction Deadline: 1/17/2019

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

591-1-1-.06(4) - Please ensure that all exhaust vents in the bathrooms are operating properly.

Correction Deadline: 2/16/2019

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(12) - Please ensure that the space heater placed in classroom C-1L-Back L that is not currently in use is secured and inaccessible to the children.

Correction Deadline: 1/17/2019

Technical Assistance

591-1-1-.25(17) - Please ensure that all vines and plants on the fence are cut down and inaccessible to the children.

Correction Deadline: 1/17/2019

Technical Assistance

591-1-1-.25(3) - Please ensure that all lights have covers or the bulbs are replaced with shutter proof ones.

Correction Deadline: 1/17/2019

Technical Assistance

591-1-1-.25(8) - Please ensure that all electric outlets are covered.

Correction Deadline: 1/17/2019

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26 - It was discussed with the provider that the items listed below need to be repaired:

- The slide that measured three feet and one inch needs to have six feet of resilient surface around it at three inches of depth, or be removed from the playground.
- The trailer needs to be power washed,
- The gaps under the trailer need to be covered
- The exposed concrete on the trailer ramp needs to be covered
- The gaps on the railing that measures at approximately four inches needs to be covered, because any gap larger than three and a half inches presents an entrapment hazard.
- Two of the seats on the four seat bouncer need to be replaced.
- One of the steering wheels on the blue car and two of the steering wheels on the red car need to be replaced.
- The cover on the gazebo structure currently has tears and needs to be replaced
- The fall zones for the yellow slide structure currently measure at four feet at the base of the slides and need to be extended to at least six feet at six inches of resiliency.

The provider will complete all repairs by 2/28/19.

Technical Assistance

591-1-1-.26(4) - Please ensure that the fence measures at four feet all the way around the playground.

Correction Deadline: 1/17/2019

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Technical Assistance

591-1-1-.15(3) - Please ensure that the baby bottles are fully labeled with the child's name and dated.

Correction Deadline: 1/17/2019

591-1-1-.18 Kitchen Operations**Technical Assistance****Technical Assistance**

591-1-1-.18(8) - Ensure the the plates and utensils are stored off the floor in the pantry.

Correction Deadline: 1/17/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures. Consultant discussed Diapering requirements with Center Director and Administrator, prior to the visit and on this date. Additionally, Consultant observed proper diapering facilities (non - porous surface and adjacent sink) with warm running water and proper ventilation.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Comment

The provider reported no medication since the last visit an on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(1)(q) - Please ensure that the Safe Sleep signed acknowledgement is in every Infant's file.

Correction Deadline: 1/22/2019

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

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Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

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Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that there was no evidence of current Transportation Training for the Director on this date.

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Correction Deadline: 1/27/2019**Technical Assistance**

591-1-1-.36(4)(f)2 - Please ensure that there is a separate transportation checklist maintained for each route.

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Correction Deadline: 1/18/2019

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on review of records that there was no documentation of emergency medical information for 11 of 11 children transported by the center.

Correction Deadline: 1/18/2019

Finding

591-1-1-.36(7)(c)1 requires that children be listed individually on the passenger transportation checklist using their first and last names. It was determined based on review of records that eight of eleven children were not accounted for for route to Deer Wood academy on 1/16/19. Additionally, it was determined that ten of 11 children were not accounted for for the morning route on 1/17/19.

Correction Deadline: 1/18/2019

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on review of records that there was no documentation of second check for the morning route to DeerWood Academy on 1/17/19

Correction Deadline: 1/17/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Comment

On this date, Consultant observed five of five cribs that will be used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Center Director and Owner, prior to the visit and on this date. Further, Consultant observed the correct number of cots, sheets and covers, and discussed cot disinfecting requirements with Center Director/Owner on this date.

Technical Assistance

591-1-1-.30(1)(a)3 - Please ensure that infant sheets are changed daily or more often as needed.

Correction Deadline: 1/17/2019

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 5

Staff # 1

Not Met

Date of Hire: 10/13/2011

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training, .33(5)-10 Hrs. Annual Training, .33(5)-10 Hrs. Annual Training

Staff # 2

Not Met

Date of Hire: 12/14/2017

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing, .33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing, .33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 4

Not Met

Date of Hire: 12/01/2018

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing, .36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 5

Not Met

Date of Hire: 04/14/2014

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training, .33(5)-10 Hrs. Annual Training

Staff # 6

Not Met

Date of Hire: 04/10/2014

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training, .33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Comprehensive Criminal record checks were observed to be complete for seven of seven staff.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Not Met

Comment

Discussed: Health and Safety Training and CPR/First aid is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

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Finding

591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on review of records that the person responsible for food preparation did not have evidence of four hours of training.

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Correction Deadline: 2/16/2019

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of records that three of seven staff did not have evidence of anynal training for 2018 on file.

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Correction Deadline: 12/31/2019

591-1-1-.31 Staff(CR)

Not Met

Comment

Staff observed to be compliant with applicable laws and regulations.

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Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on review of records that one Lead Teacher did not have evidence of the required educational credentials on file.

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Correction Deadline: 1/24/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)

Technical Assistance

Comment

A supervision plan was created on this date additional staff will be available for bathroom use for classroom B-1L-2's and A-Front-4's.

Technical Assistance

591-1-1-.32(7) - Please add barriers at both doors for classroom A-Front so the children do not leave the classroom by themselves for bathroom use.

Correction Deadline: 1/17/2019