



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

May 6, 2022

Tammy Balcom  
250 Pearl St  
Cadillac, MI 49601

RE: License #: DG830084331

RE: SI LOG #: **Tammy Balcom  
250 Pearl Street  
Cadillac, MI 49601**

Dear Ms. Balcom:

This letter is to advise you that the 05/05/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

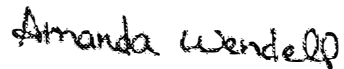
<b>Violation cited</b>	<b>Noncompliance observed</b>	<b>Plan to correct</b>	<b>Date to be completed</b>
R 400.1906 (1)(b) Records of a licensee; child care staff member; child care assistant.	Ms. Balcom does not record daily attendance for her child care staff member.	Ms. Balcom's staff member will record attendance daily.	05/05/2022
R 400.1907 (2) Child's records.	Of 10 child information cards reviewed, 4 had not been updated within the past year.	Ms. Balcom will have parents update child information cards.	05/10/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink that reads "Amanda Wendell". The signature is written in a cursive, slightly slanted style.

Amanda Wendell, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(231) 492-5410