



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 1, 2023

Amanda Bilan
38038 Ross St
Livonia, MI 48154

RE: License #: DG820413360
Children Of Castle Gardens
38038 Ross St
Livonia, MI 48154

Dear Ms. Bilan:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on February 28, 2023, I found seven violation(s) listed below and explained in the attached report:

- R 400.1903(1)(g) Licensee responsibilities. Responsibilities.
- R 400.1903(9)(b) Licensee responsibilities. Responsibilities.
- R 400.1903(10) Licensee responsibilities. Responsibilities.
- R 400.1905(9) Training.
- R 400.1918(2) Medication; administration; procedures.
- R 400.1918(7) Medication; administration; procedures.
- R 400.1933(4) Water supply; sewage disposal; water temperature.

Due to the violations, you must send us a corrective action plan by March 26, 2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Janeiro Byrd, Licensing Consultant
 Department of Licensing and Regulatory Affairs
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 Office: (517) 284-9730
 Cell: (313) 938-5385
 Fax: (517) 763-0217

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG820413360
Licensee Name:	Amanda Bilan
Licensee Address:	38038 Ross St Livonia, MI 48154
Licensee Telephone #:	(313) 580-0601
Licensee:	N/A
Name of Facility:	Children Of Castle Gardens
Facility Address:	38038 Ross St Livonia, MI 48154
Facility Telephone #:	(313) 580-0601
Original Issuance Date:	09/08/2022
Capacity:	12
Age Range:	Ages Birth Thru 7 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 02/28/2023

	No. of Records Reviewed	
No. of children enrolled in care	12	12
No. of assistant caregivers employed	2	2
No. of child care children present at time of inspection	11	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input checked="" type="checkbox"/>	

Approved child use space: Three rooms

Exiting information (including second floor and basement): Front, side and rear.

Approved variances - No Yes Description:

Key Indicator Inspection: no

Additional information:

- Pets? No Yes If yes, describe.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
There is a safety lock on the fireplace.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and

training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1903 Licensee responsibilities. Responsibilities.

(1) A licensee shall be responsible for all of the following provisions:

(g) Report to the department within, 3 business days, any changes in the household composition or when any new or existing member of the household or child care personnel has any of the following:

(i) An arrest.

(ii) A conviction.

(iii) An arraignment for an offense that if convicted would lead to that individual's ineligibility to be connected with a child care home.

(iv) Is being investigated by the state department of health and human services for an allegation of child abuse or neglect.

(v) Is under court supervised parole or probation.

(vi) Has been admitted to, or released from, a correctional facility.

(vii) Has been admitted to or released from a health facility or agency that was providing mental health or substance use disorder treatment services to the individual.

Licensee failed to notify the department within 3 business days regarding changes in the household composition.

R 400.1903 Licensee responsibilities.

(9) Provide identifying information to the department on both of the following individuals who are associated with the child care license:

(a) Licensee.

(b) Adult household member.

Licensee failed to provide identifying information to the department regarding new adult household member.

R 400.1903 Licensee Responsibilities.

(10) The information required in subrule (9) of this rule shall be provided to the department on the department's form named Child Care Licensing Information Request, which is labeled BCHS CC-001.

Licensee did not complete a Child Care Licensing Information Request form before allowing the adult household member to reside in the home.

R 400.1905 Training

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Two of two staff did not complete health and safety refresher 2022.

R 400.1918 Medication; administration; procedures.

(2) Medication, prescription or nonprescription, must be given or applied only with prior written permission from a parent.

Licensee provided over the counter medication to a child without written permission from the parent.

R 400.1918 Medication; administration; procedures.

(7) A record of the date, time, and the amount of all medication given or applied must be maintained on a form provided by the department or a comparable substitute approved by the department.

There was no medication form on file including a record of the date, time, and amount of all medication given.

R 400.1933 Water supply; sewage disposal; water temperature.

(4) Hot water temperature must not exceed 120 degrees Fahrenheit at water faucets accessible to children.

The hot water temperature exceeded 120 degrees and reached the temperature of 125 degrees.

Consultation was provided regarding the diaper changing pad discoloration.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care group home (capacity 7-12).



March 6, 2023

Janeiro Byrd
Licensing Consultant

Date