



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 17, 2023

Denise Mitchell
20019 Lichfield Road
Detroit, MI 48221

RE: License #: DG820407788
2023D0937003
RE: SI LOG #: **Denise Sue Mitchell**
20019 Lichfield Road
Detroit, MI 48221

Dear Ms. Mitchell:

This letter is to advise you that the 01/17/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.1911(1) Care; supervision; childre	Ms. Denise Sue Mitchell failed to ensure appropriate care and supervision of the children left in her care. Ms. Denise Sue Mitchell was observed walking alone with 11 children; two of whom were out of her sight.	Appropriate care and supervision will be given to children at all times.	immediate
R400.1910(1) Ratio of personnel to children	Ms. Denise Sue Mitchell was observed on 11/01/2022, taking 11 children for a walk.	The ratio of personnel to children present in the home at any 1 time will be not less that 1 member of the personnel to 6	immediate

	<p>During the onsite, CCSM Tracey Satterfield was in the home alone with 11 children. Ms. Mitchell was at a doctor's appointment. Each time there should have been two CCSMs present with 11 children.</p>	<p>children. The ratio includes all children in care who are not related to any personnel. The business is advertising to hire another part-time assistant to cover the times one of us are sick or need to be away from the daycare. In the meantime, parents are aware of importance of ratio.</p>	
<p>R400.1910(2) Ratio of personnel to children</p>	<p>Ms. Denise Sue Mitchell was observed on 11/01/2022, taking 11 children for a walk. She had seven children 2 ½ and younger and four children 3 - 3 ½. During the onsite, CCSM Tracey Satterfield was in the home alone with 11 children, seven children were under the age of 2 ½. Ms. Mitchell was at a doctor's appointment. Ms. Denise Sue Mitchell failed to comply with the rule for staying in ratio with the appropriate age range.</p>	<p>For each member of the personnel, not more than 4 children shall be under the age of 30 months, with not more than 2 of the 4 children under the age of 18 months. There is a chart that has each child's birthdate and age and shows that we are compliant each day.</p>	<p>immediate</p>
<p>R400.1907(1)(a)</p>	<p>During a check of records, Ms. Denise Sue Mitchell could not verify Child J's correct age due to maintaining an incomplete child information record.</p>	<p>A completed child information card on a form provided by the department or a comparable substitute approved by the department is maintained. All records have been examined by Denise Mitchell.</p>	<p>immediate</p>
<p>R400.1903(1)(d) Licensee Responsibilities</p>	<p>Ms. Denise Sue Mitchell does not inform all parents on each instance, when she has to leave the home during child care hours.</p>	<p>Ms. Denise will make all parents aware when she is absent from the child care facility. Denise Mitchell understands that she is responsible for maintaining compliance to all of the rules and understands the</p>	<p>immediate</p>

		daycare will receive frequent visits to ensure the rules are being followed.	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (313) 456-0380.

Sincerely,



Erica Hogan, Licensing Consultant
Bureau of Community and Health Systems
Cadillac Pl. Ste 9-100
3026 W. Grand Blvd
Detroit, MI 48202