



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

April 25, 2023

Danise Taylor
10300 Balfour Road
Detroit, MI 48224

RE: License #: DG820394471

RE: SI LOG #: **Creative Minds**
11501 Nottingham Road
Detroit, MI 48224

Dear Mr./Ms. Taylor:

This letter is to advise you that the 04/11/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1905(2) Training.	The licensee had a child care staff member who had not completed 5 clock hours of training for 2021.	The licensee will ensure that staff complete the required clock hours of training annually. The licensee will send out emails reminder emails and monitor that trainings are being completed.	4/17/2023
R 400.1905(3)(a-c) Training.	Staff members did not complete required health and safety trainings.	All staff have completed the required health and safety trainings. Ongoing the licensee will ensure that all staff complete required trainings before caring for children.	4/12/2023
R 400.1905(4)(a-g) Training.	Staff members did not complete required health	All staff have completed the required health and safety	4/17/2023

	and safety trainings within 90 days of being hired.	trainings. Ongoing the licensee will ensure that all staff complete required trainings within 90 days of being hired.	
R 400.1905(9) Training.	The licensee had not completed the health and safety refresher for 2021.	The licensee will ensure that she stays updated on the health and safety refreshers that are offered annually.	4/17/2023
R 400.1906(1)(g) Records of a licensee; child care staff member; child care assistant.	One out two staff files reviewed did not have an assistant caregiver certification on file.	The licensee will maintain a file for every staff member and will make sure all staff members have their assistant caregiver forms signed prior to caring for kids.	4/20/2023
R 400.1907(1)(a) Child's records.	Three out of 11 child information records reviewed were missing information; two were missing a parent signature, one was missing the child's date of birth.	The licensee will ensure that all children enrolled have a child information card on file and will ensure that parents fill the forms out completely prior to caring the child.	5/16/2023
R 400.1907(1)(b) Child's records.	Six out of 11 child in care statements reviewed were missing information; four were not signed by parents, one was not filled out, one had all the boxes checked, one was on an outdated form.	The licensee will ensure that all children enrolled have a child in care statement on file and will ensure that parents fill the forms out completely prior to caring the child.	5/10/2023
R 400.1916(13) Bedding and sleeping equipment.	An infant was sleeping in an infant sleep and was not moved to approved sleeping equipment.	The licensee will train all staff on appropriate safe sleep practices. All infants will be moved to a crib with an appropriate fitting sheet to sleep. All staff have completed infant safe sleep training.	4/11/2023
R 400.1916(6)(b) Bedding and sleeping equipment.	Four out of four cribs had sheets on the mattress that were very loose and did not fit the crib mattress being used.	The licensee will ensure that all cribs have proper fitting crib sheets.	4/11/2023
R 400.1923(2)(e) Diapering and toilet learning.	Two diapers were changed, and the changing table was not cleaned or sanitized after either use.	The licensee will ensure that the changing table is cleaned and sanitized after each use. The licensee will have a staff meeting	5/16/2023

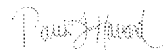
		to train staff on diapering procedures.	
R 400.1924(2)(a) Hand washing.	Children were served a snack of yogurt and did not wash their hands before having the snack.	The licensee will ensure that children wash their hands before and after meals and snacks. The licensee will have a staff meeting training staff on handwashing procedures.	5-17-2023
R 400.1925(2)(a) Comprehensive background check; fingerprinting.	Two staff members did not have consent and disclosure forms.	The licensee will ensure that all entered into the background check system have a signed consent and disclosure form on file prior to fingerprinting.	4/13/2023
R 400.1931(8) Food and preparation and service.	There was a half-used bottle on the table that was not labeled with the child's first and last name and date. There was a total of two infants and four toddlers present.	The licensee will ensure that all bottles are labeled with the child's first and last name, and date. The licensee will train staff members to do the same.	4/13/2023
R 400.1945(4) Emergency; plan; drill.	The licensee did not have a written record of fire drills being practiced for the 2022 calendar year.	The licensee will complete four fire drills per calendar year and will document the completion of each.	5/17/2023
R 400.1945(5) Emergency; plan; drill.	The licensee did not have a written record of tornado drills being practiced for the 2022 calendar year.	The licensee will complete two tornado drills per calendar year and will document the completion of each.	5/17/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Paris Howard, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909