



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

April 19, 2022

Melissa Norton
22068 Bernard
Taylor, MI 48180

RE: License #: DG820378937
Melissa Norton
22068 Bernard
Taylor, MI 48180

Dear Ms. Norton,

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 04/18/2022, I found 1 violation(s) listed below and explained in the attached report:

R400.1906(1)(f) Records of a licensee; child care assistance

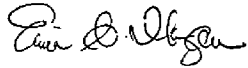
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Erica Hogan".

Erica Hogan, Licensing Consultant
Bureau of Community and Health Systems
Cadillac Pl. Ste 9-100
3026 W. Grand Blvd
Detroit, MI 48202

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG820378937
Licensee Name:	Melissa Norton
Licensee Address:	22068 Bernard Taylor, MI 48180
Licensee Telephone #:	(313) 779-7137
Licensee:	Melissa Norton
Name of Facility:	Melissa Norton
Facility Address:	22068 Bernard Taylor, MI 48180
Facility Telephone #:	(313) 779-7137
Original Issuance Date:	09/17/2015
Capacity:	12
Age Range:	Ages Birth Thru 12 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 04/18/2022

	No. of Records Reviewed	
No. of children enrolled in care	16	16
No. of assistant caregivers employed	2	2
No. of child care children present at time of inspection	5	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	2	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input checked="" type="checkbox"/>	

Approved child use space: The approved child use space is the living room, kitchen and family room.

Exiting information (including second floor and basement): The front door of the home is a remote exit. There is a sliding door in the family room that leads to the outdoor patio that is also used as a exit.

Approved variances - No Yes Description:

Key Indicator Inspection: No.

Additional information:

- Pets? No Yes If yes, describe.
The licensee has two
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff,

and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the onsite inspection there were five children present. The children engaged in free choice time, puzzles, and music time. The children ate blueberries, toast, and milk for breakfast. Technical Assistance was provided to the licensee and the child care assistant regarding ensuring N/A is not an acceptable response on the Child Information Records and that all spaces are completed. Technical Assistance was also provided regarding ensure a Licensing Information Request Form is to be kept in the file of the licensee. A copy will be sent along with this report. The Technical Assistance Manual was explained to the licensee and the link to accessing it was sent to the licensee along with the report.

The facility is in compliance with all applicable rules and statutes except for the following violations.

R400.1906(1)(f) Records of a licensee; child care staff member; child care assistant.

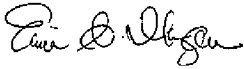
(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(f) A completed and signed Michigan Child Care Background Check Consent and Disclosure form as required in R 400.1925.

During the onsite inspection on 04/18/2022, during a check of records, there was no Consent Disclosure form for the licensee. Ms. Norton submitted an acceptable Corrective Action Plan and will retain a copy for her records.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care facility.

 04/19/2022 _____
Erica Hogan Date
Licensing Consultant