



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 13, 2022

Michelle Stanfield
451 Cherry Lane
Owosso, MI 48867

RE: License #: DG780269144
Stanfield, Michelle
451 Cherry Lane
Owosso, MI 48867

Dear Ms. Stanfield:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 04/12/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

The violations that were found are:

R 400.1905 Training

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Ms. Stanfield has not completed the 2020 and 2021 Health and Safety Refresher trainings on MiRegistry.

R 400.1945 Emergency; plan; drill.

- (2) The written plan must include all of the following:
 (h) A plan for how children with special needs will be accommodated in all types of emergencies.

Ms. Stanfield did not have an emergency plan that accommodated special needs.

R 400.1945 Emergency; plan; drill.

- (2) The written plan must include all of the following:
 (i) A plan for how children with chronic medical conditions will be accommodated in all types of emergencies.

Ms. Stanfield did not have an emergency plan that accommodated chronic medical need.

Due to the violations, you must send us a corrective action plan by 2/28/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A

description of when inspection letters are completed can be found under Overview of Licensing Reports.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Angela Histed".

Angela Histed, Licensing Consultant
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