



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

June 21, 2022

Connie Mccoy
 1709 Main St
 Minden City, MI 48456

RE: License #: DG760388976

RE: SI LOG #: **Connie McCoy**
1709 Main St
Minden City, MI 48456

Dear Ms. Mccoy:

This letter is to advise you that the 06/21/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
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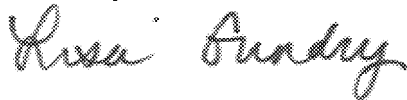
R 400.1903(8)(b) Licensee responsibilities.	At the time of the inspection, Ms. McCoy did not have a No Smoking or No Vaping sign posted. I explained that this must be posted during child care hours.	Ms. McCoy completed this requirement after the inspection was completed and sent a picture showing it posted.	06/21/2022
R 400.1906(1)(b) Records of a licensee; child care staff member; child care assistant	At the time of the inspection, Ms. McCoy was not recording child care staff member Jaelynn Mattox's attendance each time she worked. home.	Ms. McCoy agreed to complete her attendance each time she works in the home.	06/21/2022 and ongoing
R 400.1907(1)(a) Child Records.	At the time of the inspection, 6 of 10 children's records I reviewed did not have a completed child information card on file.	Ms. McCoy agreed to complete the form for all of the children in care.	06/21/2022 and ongoing
R 400.1907(1)(b) Child Records.	At the time of the inspection, 6 of 10 children's records I reviewed did not have a completed child in care statement on file.	Ms. McCoy agreed to complete the form for all of the children in care.	06/21/2022 and ongoing
R 400.1907(2) Child Records.	At the time of the inspection, 4 of 10 children's child in care statements and child information cards I reviewed were not annually updated.	Ms. McCoy agreed to update these forms annually.	06/21/2022 and ongoing
R 400.1925(2)(e) Comprehensive background check; fingerprinting.	At the time of the inspection, 2 adult household members were currently connected to the license but no longer living in the home.	I provided Ms. McCoy with information on how to do this and she agreed to comply with this immediately. This was done by the end of the day.	06/21/2022

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#)

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

Sincerely,

A handwritten signature in cursive script that reads "Lisa Gundry".

Lisa Gundry, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa St.
P.O. Box 30664
Lansing, MI 48909-8164
(810) 931-1220