



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

February 21, 2023

Gwen Ducharme
 7123 Sheridan Line
 Lexington, MI 48450

RE: License #: DG760093995

RE: SI LOG #: **Gwen Ducharme
 7123 Sheridan Line
 Lexington, MI 48450**

Dear Ms. Ducharme:

This letter is to advise you that the 02/21/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1907(2) Child's Records.	At the time of the inspection, 6 of the 10 children's records I reviewed did not have record of the annual review required for child in care statement forms.	Ms. Ducharme agreed to annually update this record and to use the new form, which prompts the provider to annually update the form.	February 21, 2023, and ongoing

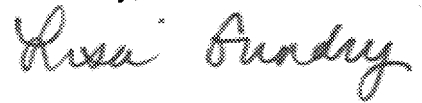
Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

Sincerely,

A handwritten signature in cursive script that reads "Lisa Gundry".

Lisa Gundry, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa St.
P.O. Box 30664
Lansing, MI 48909-8164
(810) 931-1220