



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

October 11, 2022

Michele Hughes
 915 Grand Avenue
 Sturgis, MI 49091

RE: License #: DG750391944
Michele Hughes
915 Grand Avenue
Sturgis, MI 49091

Dear Ms. Hughes:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on October 11, 2022, I found three violation(s) listed below and explained in the attached report:

- R 400.1907(1)(a) Child's records.
- R 400.1907(3) Child's records.
- R 400.1934(4) Heating; ventilation; lighting; radon.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

| During calendar year 2021: | Total |
|-------------------------------------------------------------------------------------------------|--------------|
| Number of serious injuries that occurred in facility. | 0 |
| Number of deaths that occurred in the facility. | 0 |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | 0 |

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Carrie Harris

Carrie Harris, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
PO Box 30664
Lansing, MI 48909
(269) 615-5617

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

| | |
|--------------------------------|---------------------------------------|
| License #: | DG750391944 |
| Licensee Name: | Michele Hughes |
| Licensee Address: | 915 Grand Avenue Sturgis, MI 49091 |
| Licensee Telephone #: | (269) 535-3996 |
| Licensee: | N/A |
| Name of Facility: | Michele Hughes |
| Facility Address: | 915 Grand Avenue Sturgis, MI 49091 |
| Facility Telephone #: | (269) 535-3996 |
| Original Issuance Date: | 02/02/2018 |
| Capacity: | 14 |
| Age Range: | Ages Birth Thru 17 years |

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 10/11/2022

| | | No. of Records Reviewed |
|-----------------------------------------------------------|----------------------|-------------------------------------|
| No. of children enrolled in care | 14 | 14 |
| No. of assistant caregivers employed | 0 | 0 |
| No. of child care children present at time of inspection | 2 | |
| No. of other children present at time of inspection | 0 | |
| No. of assistant caregivers present at time of inspection | 0 | |
| Licensee present at time of inspection? | Yes | |
| Persons Interviewed: | Licensee | <input checked="" type="checkbox"/> |
| | Assistant Caregivers | <input type="checkbox"/> |

Approved child use space: The main floor living room, kitchen/dining area, master bedroom, master bathroom, two secondary bedrooms, and the full bathroom in the hallway are approved for child care use. The screened in porch will also be used for activities in the summer months. The basement level living room, half bathroom, and laundry room are pending approval with a pending modification.

Exiting information (including second floor and basement): The main level of the home has five standard doors exits. There is a front door, a back door off the master bedroom, a sliding glass door exiting to a screened porch, a door exiting to the back side of the home from the breezeway, and a door that exits to the garage. The basement level of the home has two means of egress. There are stairs leading to the main level of the home and a clearly marked remote window exit that measures 42"x24" and is 35" from the floor in the laundry room.

Approved variances - No Yes Description: Ms. Hughes has a variance to R400.1910(1), Ratio of personnel to children that allows Ms. Hughes to have a capacity of 14 unrelated children in care.

Key Indicator Inspection: No.

Additional information:

- Pets? No Yes If yes, describe.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers? The provider has a hot tub in the fenced back yard. It has a hard locking cover and is not accessible to children in care. The provider has an alarm system on all of the doors that can be heard throughout the home if a child opens a door.
- Swimming pool? No Yes If yes, describe pool and barriers. The licensee has an inground swimming pool in her fenced back yard. The pool

has a plastic privacy fenced that is more than 4 feet in height with locking gates that cannot be operated by a child. Inside the home, the provider has an alarm system on all of the doors that can be heard throughout the home anytime a door is opened. The screened in porch has locks on the door and a secondary latch out of the reach of children as an extra safety precaution. The swimming pool will not be used by the children in care during child care hours.

- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
The licensee has one wood burning fireplace with a gas insert in the living room on the main level of the home. There is also an electric fireplace in the main floor master bedroom and an electric fireplace in the basement living room.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.
None of the fireplaces will be used during child care hours.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1907

Child's records.

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

I reviewed 14 child information cards, and 9 cards were missing required information such as physician phone numbers, allergies/special needs, employment names and phone numbers, release information, and the parent's initials for emergency medical care.

R 400.1907 Child's records.

(3) Dated daily attendance records of children in care must be maintained and include the child's first and last name and the time of arrival and departure. Electronic records may be used. If electronic records are used, they must be available to the department at the time of the inspection. If electronic attendance records are not available during an on-site inspection, the child care home is in violation of this rule.

The dated daily attendance records for school-age children did not reflect the hours that children were in school. The provider was only signing them in when the parents dropped them off in the morning and signing them out when the parents picked them up after school hours.

R 400.1934 Heating; ventilation; lighting; radon.

(4) A licensee shall test the child care home for the concentration of radon gas before the initial license is issued and every 4 years thereafter at the time of license renewal.

The licensee did not test the home for the concentration of radon gas every four years at the time of renewal. The last radon test was completed on 03/08/2017.

A corrective action plan was requested and approved on 10/11/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care group home (capacity 7-12).

Carrie Harris

October 11, 2022

Carrie Harris
Licensing Consultant

Date