



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

July 28, 2023

Michele Hughes  
915 Grand Avenue  
Sturgis, MI 49091

RE: License #: DG750391944  
**Michele Hughes**  
**915 Grand Avenue**  
**Sturgis, MI 49091**

Dear Michele Hughes:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 07/27/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

During the onsite inspection, I observed eight young children finishing lunch, laying down to nap, and participating in quiet activities. Michele Hughes was within her capacity but was out of ratio during the onsite inspection. Verification of compliance included observations of the physical environment, health and safety, programming, and a review of child and staff records. Technical assistance was provided for her mother-in-law who will be moving into the home and will be employed as a child care staff member. The MiRegistry Health and Safety Trainings she will need to complete include parts A, B, C, & D and safe sleep. She will also need to submit the Licensing Record Clearance Request (CCLR 001) that was provided to you during the onsite inspection and be fingerprinted before she moves into the child care home.

The violations that were found are:

**R 400.1910**      **Ratio of personnel to children.**

(1) The ratio of personnel to children present in the home at any 1 time must be not less than 1 member of the personnel to 6 children. The ratio must include all children in care who are not

related to any personnel and any of the following children who are less than 6 years of age:

- (a) Children of the licensee.
- (b) Children of a child care staff member or child care assistant.
- (c) Children related to any member of the household by blood, marriage, or adoption.

Michele Hughes had a ratio of one child care staff member to eight unrelated children. The licensee has a ratio variance so she can have seven unrelated children in care with one child care staff member, and 14 unrelated children with two child care staff members. She did not have a second child care staff member present in the home at the time of the onsite inspection.

On July 27, 2023, you gave us an acceptable written corrective action plan.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Carrie Harris, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
PO Box 30837  
Lansing, MI 48909  
(269) 615-5617