



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 23, 2022

Kathryn Matz
500 E. South Street
Sturgis, MI 49091

RE: License #: DG750297744
Kathryn Matz
500 E. South Street
Sturgis, MI 49091

Dear Ms. Matz:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on January 12, 2022, I found eight violation(s) listed below and explained in the attached report:

- MCL 722.113g(2) Licensing notebook.
- R 400.1905(7) Training.
- R 400.1905(9) Training.
- R 400.1932(1) Home maintenance and safety.
- R 400.1933(4) Water supply; sewage disposal; water temperature.
- R 400.1934(4) Heating; ventilation; lighting; radon.
- R 400.1941(2) Heat-producing equipment.
- R 400.1944(3) Smoke detectors; fire extinguishers.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Carrie Harris

Carrie Harris, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(269) 615-5617

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG750297744
Licensee Name:	Kathryn Matz
Licensee Address:	500 E. South Street Sturgis, MI 49091
Licensee Telephone #:	(269) 221-1130
Licensee:	N/A
Name of Facility:	Kathryn Matz
Facility Address:	500 E. South Street Sturgis, MI 49091
Facility Telephone #:	(269) 221-1130
Original Issuance Date:	03/24/2009
Capacity:	12
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 01/12/2022

		No. of Records Reviewed
No. of children enrolled in care	12	12
No. of assistant caregivers employed	1	1
No. of child care children present at time of inspection	11	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input checked="" type="checkbox"/>

Approved child use space: The main floor child care room, kitchen, and half bathroom are approved for child care use. The basement level of the home is approved for severe weather situations only.

Exiting information (including second floor and basement): The child care home has a front door, a back door, and three sliding glass doors that are all properly terminated to grade.

Approved variances - No Yes Description:

Key Indicator Inspection: No.

Additional information:

- Pets? No Yes If yes, describe.
The child care group home has five cats, one dog, and two rabbits.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
The home has one gas fireplace in the living room on the main level of the home and one fireplace on the basement level of the home. The living room is not approved child use space and the entrance to the living room is blocked by two gates. The basement level of the home is not approved and the provider has a child proof door knob cover to prevent access to the basement level. Neither fireplace is used during child care hours.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

MCL 722.113g Licensing notebook.

(2) The licensing notebook described in subsection (1) shall include the reports from all licensing inspections, renewal inspections, special investigations, and corrective action plans. The licensing notebook shall also include a summary sheet outlining the reports contained in the licensing notebook. The information in the licensing notebook shall be updated as provided by the department.

The licensing notebook was missing a corrective action plan dated April 7, 2021, an interim inspection report dated February 22, 2021, and a licensing renewal report dated August 24, 2020.

R 400.1905 Training.

(7) CPR and first aid training certification must be maintained according to the expiration dates on the individual's certification cards.

One child care staff member had expired CPR and first aid training. It expired on January 5, 2022.

R 400.1905 Training

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

The licensee and one child care staff member did not complete the health and safety updates that the department published in MiRegistry within six months of the notice. Ms. Matz did not complete the health and safety training updates in 2020 and 2021. One child care staff member did not complete the 2020 update.

R 400.1932 Home maintenance and safety.

(1) The structure, premises, and furnishings of a child care home must be in good repair and maintained in a clean, safe, and comfortable condition.

The home was not maintained in a clean and safe condition. There was an outlet that did not have a plate cover where the children turn the lights on and off in the bathroom. The stairs used for tornado emergencies has items on the stairs that would present a tripping hazard in an emergency. The kitchen chair and bench had peeling vinyl and stuffing was exposed and could no longer be easily cleaned and sanitized.

R 400.1933 Water supply; sewage disposal; water temperature.

(4) Hot water temperature must not exceed 120 degrees Fahrenheit at water faucets accessible to children.

The hot water temperature measured at 124.5 degrees Fahrenheit at the bathroom faucet where children wash their hands.

R 400.1934 Heating; ventilation; lighting; radon.

(4) A licensee shall test the child care home for the concentration of radon gas before the initial license is issued and every 4 years thereafter at the time of license renewal.

The licensee did not test the child care home for radon gas every four years at the time of renewal. The last test completed on the basement level of the home was in 2012.

R 400.1941 Heat-producing equipment.

(2) Combustible materials and equipment must not be stored within 4 feet of furnaces, other flame or heat-producing equipment, or fuel-fired water heaters.

Combustibles such as a wooden chair, a plastic chair, and a shelf that contained wooden flooring was stored within four feet of the fuel-fired water heater. Two televisions and a plastic chair were store withing four feet of the fuel-fired furnace.

R 400.1944 Smoke detectors; fire extinguishers.

(3) A home shall have at least 1 functioning multipurpose fire extinguisher, with a rating of 2A-10BC or larger, properly mounted not higher than 5 feet from the floor to the top of the fire extinguisher, on each floor level approved for child use.

The mounted fire extinguisher on the main level of the home was not a 2A-10BC or larger. It was much smaller.

A corrective action plan was requested and approved on 01/12/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care group home (capacity 7-12).

Carrie Harris

February 23, 2022

Carrie Harris
Licensing Consultant

Date