



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 12, 2023

Kathryn Matz
500 E. South Street
Sturgis, MI 49091

RE: License #: DG750297744
Kathryn Matz
500 E. South Street
Sturgis, MI 49091

Dear Ms. Matz:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 01/11/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

The violations that were found are:

R 400.1905 Training

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

The department published notices that new health and safety training activities were published in MiRegistry but the licensee did not ensure all personnel completed the activities within six months of the notice. Ms. Matz did not complete the annual refresher trainings in 2020, 2021, and 2022. One child care staff member who has been employed since at least 2018, did not complete the annual health and safety training in 2020.

R 400.1918

Medication; administration; procedures.

(5) All medication must be kept out of the reach of children and returned to the child's parent when he or she determines it is no longer needed or when it has expired.

Medications such as children’s pain reliever, prescription medications, Equate pain reliever, Sudafed, and various supplements were located on the kitchen counters and within reach of children. As technical assistance, medications stored on the kitchen table or counter are not considered out of reach of children.

R 400.1932

Home maintenance and safety.

(2) All dangerous and hazardous materials or items must be stored securely and out of the reach of children.

Dangerous and hazardous materials were not stored out of reach of children. Air fresheners, Febreze, and Clorox wipes were stored within reach of children in a cabinet under the sink. Aluminum foil and saran wrap with serrated edges were stored in a kitchen drawer within reach of children and did not have a latch. There was also a bleach concentrate near the edge of the counter within reach of older preschool children.

On January 11, 2023, you gave us an acceptable written corrective action plan.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Carrie Harris

Carrie Harris, Licensing Consultant
Child Care Licensing Bureau
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