



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

February 23, 2022

Kathryn Matz
500 E. South Street
Sturgis, MI 49091

RE: License #: DG750297744

RE: SI LOG #: **Kathryn Matz
500 E. South Street
Sturgis, MI 49091**

Dear Ms. Matz:

This letter is to advise you that the 01/12/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
MCL 722.113g(2) Licensing notebook.	The licensing notebook was missing a corrective action plan dated April 7, 2021, an interim inspection report dated February 22, 2021, and a licensing renewal report dated August 24, 2020.	The licensee stated that she would add the missing reports to the licensing notebook.	02/12/2022
R 400.1905(7) Training.	One child care staff member had expired CPR and first aid training. It expired on January 5, 2022.	The licensee stated that she would have her child care staff member take CPR and first aid training.	02/12/2022

R 400.1905(9) Training.	The licensee and one child care staff member did not complete the health and safety updates that the department published in MiRegistry within six months of the notice. Ms. Matz did not complete the health and safety training updates in 2020 and 2021. One child care staff member did not complete the 2020 update.	The licensee stated that she and her child care staff member would both complete the missing health and safety trainings and keep them current moving forward.	02/12/2022
R 400.1932(1) Home maintenance and safety.	The home was not maintained in a clean and safe condition. There was an outlet that did not have a plate cover where the children turn the lights on and off in the bathroom. The stairs used for tornado emergencies has items on the stairs that would present a tripping hazard in an emergency. The kitchen chair and bench had peeling vinyl and stuffing was exposed and could no longer be easily cleaned and sanitized.	The licensee stated that she would replace the kitchen chairs and outlet plate in the bathroom and would remove the items from the stairs.	02/12/2022
R 400.1933(4) Water supply; sewage disposal; water temperature.	The hot water temperature measured at 124.5 degrees Fahrenheit at the bathroom faucet where children wash their hands.	Ms. Matz stated that she would turn the water heater down to 120 degrees Fahrenheit.	02/12/2022
R 400.1934(4) Heating; ventilation; lighting; radon.	The licensee did not test the child care home for radon gas every four years at the time of renewal. The last test completed on the	Ms. Matz stated that she would obtain a new radon test and send it into the department.	02/12/2022

	basement level of the home was in 2012.		
R 400.1941(2) Heat-producing equipment.	Combustibles such as a wooden chair, a plastic chair, and a shelf that contained wooden flooring was stored within four feet of the fuel-fired water heater. Two televisions and a plastic chair were store withing four feet of the fuel-fired furnace.	The licensee stated that she would move the items stored by the fuel-fired furnace and water heater.	02/12/2022
R 400.1944(3) Smoke detectors; fire extinguishers.	The mounted fire extinguisher on the main level of the home was not a 2A-10BC or larger. It was much smaller.	Ms. Matz stated that she will get a 2A-10BC fire extinguisher.	02/12/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,



Carrie Harris, Licensing Consultant
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