



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

August 15, 2022

Elizabeth Ceto  
5440 Church Road  
Casco, MI 48064

RE: License #: DG740379771  
**Elizabeth A. Ceto**  
**5440 Church Road**  
**Casco, MI 48064**

Dear Mrs. Ceto:

This letter is to advise you that the 08/01/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1905 (2) Training	One child care staff member, Ms. Holder, did not complete 5 hours of clock training for the renewal period. She has been employed on a part time basis since 2018. However, has not completed her required 5 hours of clock training for 2019-2022.	Ms. Holder no longer works for the child care and has been disconnected.	complete
R 400.1905 (4) (a-g) Training	One child care staff member, Ms. Holder, has not completed the required	Ms. Holder no longer works for the child care and has been disconnected.	complete

	Health and Safety trainings. She has been employed on a part time basis since 2018.		
R 400.1905 (7) Training	Ms. Ceto verbalized that she had completed CPR and first aid training in 2021, however could not located the cards for verification.	Ms. Ceto's CPR and first aid have expired and she will schedule for an updated class.	September 2022

R 400.1906 (1) (c) (i) Records of a licensee; child care staff member; child care assistant.	Ms. Ceto did not have an updated statement signed by a physician at renewal attesting to her health.	Ms. Ceto will schedule for an updated physical.	August 2022
R 400.1906 (1) (c) (ii) Records of a licensee; child care staff member; child care assistant.	Two child care staff members, Ms. Holder and Ms. Carter, did not have an updated statement signed by a physician at renewal attesting to their health.	Ms. Holder is no longer a child care staff member and been disconnected. An updated physician statement is not required. Ms. Carter will have an updated physician statement completed and kept on file.	August 2022
R 400.1907 (3) Child's records.	An accurate daily record of attendance was not maintained on the date of the on-site inspection. There were nine children present and seven children signed in.	Ms. Ceto reviewed the daily attendance during the on-site inspection and made corrections. Will continue to monitor and maintain accurate attendance records.	Complete and ongoing
R 400.1932 (2) Home maintenance and safety.	The cabinet to the handwashing sink downstairs and used by child care children was not secure. The cabinet had a bottle of hydrogen peroxide and eye drops for Ms. Ceto's cat.	A cabinet lock has been installed.	July 2022
R 400.1945 (1) Emergency; plan; drill.	Ms. Ceto had emergency procedures for fire, tornado, and serious accident/injury, however they were not posted.	All emergency plans will be updated and posted.	September 2022
R 400.1945 (1) (e ) Emergency; plan; drill.	Ms. Ceto did not have a written emergency plan addressing the above crisis management emergencies.	All emergency plans will be updated and posted.	September 2022
R 400.1945 (2) Emergency; plan; drill.	Ms. Ceto's emergency plans were not updated in accordance with the rule	All emergency plans will be updated and posted.	September 2022

	that requires the above information.		
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Christine Noel, Licensing Consultant  
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