



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

April 1, 2022

Tracy Cruz
 10860 Otter Dr
 St. Helen, MI 48656

RE: License #: DG720301083
Tracy Cruz
10860 Otter Dr
St. Helen, MI 48656

Dear Ms. Cruz:

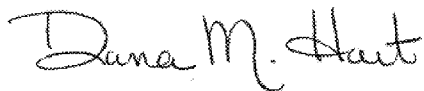
This letter is to advise you that the 03/23/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.1903(10) Licensee responsibilities.	Ms. Cruz did not submit the requested form to the department when the household member, Kande Gage, turned 18 years of age on 10/14/2020.	Ms. Tracy Cruz will send the correct form [to the dept. of licensing] for the adults over 18 in the house.	04-26-2022
R400.1907(1)(a) Child's records.	A total of seven child information cards were reviewed. Six of the cards had missing or incomplete information.	Ms. Tracy Cruz will return child information cards to parents to complete correctly.	04/28/2022

R400.1925(1)(b) Comprehensive background check; fingerprinting.	Ms. Tracy Cruz did not ensure that household member, Kandee Gage, completed the comprehensive background check process when she turned 18 years of age on 10/14/2020.	Ms. Tracy Cruz will make an appointment to get Kandee fingerprinted and submit it.	05/30/2022
R400.1942(2) Electrical service; maintenance.	There were a total of 6 electrical outlets, located in the master bedroom, that did not have safety covers.	Ms. Tracy Cruz will get the outlet covers out of the cupboard and put missing covers in.	03/24/2022
R400.1944(3) Smoke detectors; fire extinguishers.	Ms. Tracy Cruz did not have a 2A-10BC fire extinguisher in the home.	Ms. Tracy Cruz will purchase the correct size fire extinguisher.	03/28/2022

Sincerely,



Dana M. Hart, Licensing Consultant
 Child Care Licensing Bureau
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 517-388-4625