



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

March 30, 2023

Whitney Shelters  
476 N. Estates Drive  
Gaylord, MI 49735

RE: License #: DG690336648

**Shelters, Whitney  
476 N. Estates Drive  
Gaylord, MI 49735**

Dear Ms. Shelters:

This letter is to advise you that the 03/29/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
-----------------	------------------------	-----------------	----------------------

<b>R 400.1945(1) Emergency; plan; drill.</b>	The written emergency plans did not include crisis management plans.	Emergency plans will be updated.	04/29/2023
<b>R 400.1945(1) Emergency; plan; drill.</b>	The written emergency plans did not include the following: (a) A plan for evacuation. (b) A plan for safely moving children to a relocation site. (c) A plan for shelter-in-place. (d) A plan for lockdown. (e) A plan for contacting parents and reuniting families. (f) A plan for continuing operations during or after a disaster. (g) A plan for how infants and toddlers will be accommodated in all types of emergencies. (h) A plan for how children with special needs will be accommodated in all types of emergencies. (i) A plan for how children with chronic medical conditions will be accommodated in all types of emergencies.	Emergency plans will be updated.	04/29/2023

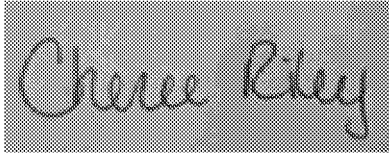
It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event

that I am not available and you need to speak to someone immediately, you may contact the local office at (866) 865-0006.

Sincerely,

A rectangular box containing a handwritten signature in cursive script that reads "Cheree Riley". The signature is written in a dark ink on a light, textured background.

Cheree Riley, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(989) 619-1651