



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 16, 2023

Jennifer Rosebrugh
1958 Mildred Dr
West Branch, MI 48661

RE: License #: DG650389040
Jennifer Rosebrugh
887 Gerald Miller Road
West Branch, MI 48661

Dear Ms. Rosebrugh:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/10/2023, I found 17 violations listed below and explained in the attached report: listed below and explained in the attached report:

R400.1904(a)	Child care staff member; employment requirements.
R 400.1905(1)	Training.
R 400.1905(3)(a)	Training.
R 400.1905(3)(b)	Training.
R 400.1905(3)(c)	Training.
R 400.1905(4)(a)	Training.
R 400.1905(4)(b)	Training.
R 400.1905(4)(c)	Training.
R 400.1905(4)(d)	Training.
R 400.1905(4)(e)	Training.
R 400.1905(4)(f)	Training.
R 400.1905(4)(g)	Training.
R 400.1905(7)	Training.
R400.1906(1)(c) (i)	Records of a licensee; child care staff member; child care assistant.
R 400.1907(1)(b)	Child's records.
R 400.1925(2)(b)	Comprehensive background check; fingerprinting.
R 400.1945(5)	Emergency; plan; drill.

Due to the violations, you must send us a corrective action plan by 04/05/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



DeAndre Lawson, Licensing Consultant
 Bureau of Community and Health Systems
 Ste 3
 931 S Otsego Ave
 Gaylord, MI 49735

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG650389040
Licensee Name:	Jennifer Rosebrugh
Licensee Address:	1958 Mildred Dr West Branch, MI 48661
Licensee Telephone #:	(989) 965-0490
Licensee:	N/A
Name of Facility:	Jennifer Rosebrugh
Facility Address:	887 Gerald Miller Road West Branch, MI 48661
Facility Telephone #:	(989) 965-0490
Original Issuance Date:	10/26/2017
Capacity:	12
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 03/10/2023

		No. of Records Reviewed
No. of children enrolled in care	8	6
No. of assistant caregivers employed	2	2
No. of child care children present at time of inspection	4	
No. of other children present at time of inspection	2	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input checked="" type="checkbox"/>	

Approved child use space: The main area of the home is two apartments converted into one home. The approved child care space on the main level includes: both kitchens, play room, bedroom one, bedroom two (on the side of the home with the play room) and both living rooms. The two bedrooms are not currently being used.

Exiting information (including second floor and basement): There are five exits from the main level of the home. The first exit is in the living room and provides egress to an outside staircase leading to the front yard. The second exit is in living room two and provides egress to an outside staircase leading to the front yard. The third exit is in the kitchen and provides egress to an outside stairwell leading to the backyard. The fourth exit is in the play room provides egress to an outside stairwell leading to the backyard. The fifth exit is a window in bedroom two and provides egress to the side yard.

Approved variances - No Yes Description:

Key Indicator Inspection: No

Additional information:

- Pets? No Yes If yes, describe.
The family has a Lab and two Frenchbull dogs that have minimal contact with the children.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

At the time of the onsite inspection, Ms. Rosebrugh and child care staff member Carl Raymer were present with 4 child care children and 1 related child. I observed the children engaged in free play and snack. The caregivers appeared bonded to the children and provided appropriate care and supervision.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1904a Child care staff member; employment requirements.

(2) Before caring for children at a child care home, an individual shall provide the licensee with all of the following:

(c) Proof of training in the prevention of infectious disease, including immunizations. Hours of training in the prevention of infectious disease from MiRegistry will be allowed to count for training hours to meet this requirement.

Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training in prevention of infectious disease, including immunizations.

REPEAT VIOLATION ESTABLISHED
LSR Dated 03/23/2021
Corrective Action Plan Dated 03/23/2021

R 400.1905 Training.

(1) A licensee shall complete not less than 10 clock hours of training each calendar year related to child development, program planning, and administrative management for a

child care business, not including CPR, first aid, and infectious disease, including immunizations, training.

Ms. Rosebrugh failed to complete 10 clock hours of training each calendar year related to child development, program planning, and administrative management for a child care business, not including CPR, first aid, and infectious disease, including immunizations, training.

R 400.1905 Training.

(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following:

(a) Safe sleep practices to prevent sudden infant death syndrome.

Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training that includes information on safe sleep practices to prevent sudden infant death syndrome prior to caring for children.

**REPEAT VIOLATION ESTABLISHED
LSR Dated 03/23/2021
Corrective Action Plan Dated 03/23/2021**

R 400.1905 Training.

(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following:

(b) Recognition of and the reporting of child abuse and neglect.

Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training that includes recognition of and the reporting of child abuse and neglect prior to caring for children.

**REPEAT VIOLATION ESTABLISHED
LSR Dated 03/23/2021
Corrective Action Plan Dated 03/23/2021**

R 400.1905 Training.

(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following:

(c) Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment.

Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training that includes prevention of shaken baby syndrome, abusive head trauma, and child maltreatment. prior to caring for children.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(a) Child development.

Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training in child development within 90 days after being hired.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(b) Administration of medication.

Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training in administration of medication within 90 days after being hired.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(c) Prevention of and response to emergencies due to food and allergic reactions.

Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training in prevention of and response to emergencies due to food and allergic reactions within 90 days after being hired.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(d) Handling and storage of hazardous materials and the appropriate disposal of biocontaminants.

Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training in Handling and storage of hazardous materials and the appropriate disposal of biocontaminants within 90 days after being hired.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(e) Precautions in transporting children.

Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training in precautions in transporting children within 90 days after being hired.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(f) Building and physical premises safety.

Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training in building and physical premises safety within 90 days after being hired.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff

member, and a child care assistant shall complete training on all of the following topics:

(g) All hazards emergency preparedness and response planning.

Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training in all hazards emergency preparedness and response planning within 90 days after being hired.

R 400.1905 Training.

(7) CPR and first aid training certification must be maintained according to the expiration dates on the individual's certification cards.

Ms. Rosebrugh failed to ensure child care staff members Jennifer Rosebrugh, Carl Raymer and Tessa Myers CPR and first aid training certification were maintained according to the expiration dates on the individual's certification cards.

R 400.1906 Records of a licensee; child care staff member; child care assistant.

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(c) A statement signed by a licensed physician or his or her designee that attests to the individual's mental and physical health., and which must be updated as follows:

(i) For an applicant or licensee, within 1 year before issuance of the initial license and at the time of subsequent renewals.

Ms. Rosebrugh failed to maintain a statement signed by a licensed physician or his or her designee that attests to her mental and physical health within 1 year before issuance of the initial license and at the time of subsequent renewals.

REPEAT VIOLATION ESTABLISHED
LSR Dated 03/23/2021
Corrective Action Plan Dated 03/23/2021

R 400.1907 Child's records.

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(b) A child in care statement or receipt using a form provided by the department and

signed by the parent certifying all of the following:

(i) Receipt of a written disciplinary policy.

(ii) Condition of the child's health.

(iii) Acknowledgement that the parent has been offered either a copy of the licensing rules for a child care home or has been given the website for an electronic copy of these rules.

(iv) Agreement as to who will provide food for the child.

(v) Acknowledgement that firearms are on the premises, if applicable.

(vi) If the child care home was built prior to 1978, then the licensee shall inform the parents of each child in care and all personnel of the potential presence of lead-based paint or lead dust hazards, unless the licensee maintains documentation from a lead testing professional that the home is lead safe.

Ms. Rosebrugh failed to obtain a child in care statement signed by the parent certifying receipt of a written disciplinary policy. Condition of the child's health. Acknowledgement that the parent has been offered either a copy of the licensing rules for a child care home or has been given the website for an electronic copy of these rules. Agreement as to who will provide food for the child. Acknowledgement that firearms are on the premises. A statement to inform the parents of each child in care and all personnel of the potential presence of lead-based paint or lead dust hazards, unless the licensee maintains documentation from a lead testing professional that the home is lead safe. I reviewed six child records. Two of the six records did not have a child in care statement.

R 400.1925

Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(b) Maintain a copy of the completed and signed form(s) for each individual entered into the child care background check system under the license.

Ms. Rosebrugh failed to maintain completed and signed forms for child care staff members Jennifer Rosebrugh, Carl Raymer and Tessa Myers who are entered in the child care background check system under the license.

REPEAT VIOLATION ESTABLISHED
LSR Dated 03/23/2021
Corrective Action Plan Dated 03/23/2021

R 400.1945 Emergency; plan; drill.

(5) At least 2 tornado drills must be practiced while children are in care between March and November, and a written record of these drills that includes the date must be maintained.

Ms. Rosebrugh failed to complete at least 2 tornado drills and practice while children are in care between March and November 2022, with a written record of these drills that includes the date.

Technical Assistance and Consultation were provided on the following:

- I provided Ms. Rosebrugh with a template to update her emergency plan.
- Ms. Rosebrugh understands that she must have a no vape sign posted.
- A discussion was had regarding the attendance records and the requirement for first and last names must be listed.
- Ms. Rosebrugh understands that dog dishes and dog food must be removed from approved child use space while children are in care.
- Ms. Rosebrugh understands when someone must immediately be removed from CCBC

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license.



03/15/2023

DeAndre Lawson

Date

Licensing Consultant