



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 24, 2023

Jennifer Rosebrugh
1958 Mildred Dr
West Branch, MI 48661

RE: License #: DG650389040

Jennifer Rosebrugh
887 Gerald Miller Road
West Branch, MI 48661

Dear Ms. Rosebrugh:

This letter is to advise you that the 04/20/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1904a(2) c)	Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training in prevention of infectious disease, including immunizations.	Ms. Rosebrugh will ensure child care staff Carl Raymer and Tessa Myers complete training in prevention of infectious disease, including immunizations. Ms. Rosebrugh will ensure future staff members complete this before caring for children.	05/01/2023
R 400.1905(1)	Ms. Rosebrugh failed to complete 10 clock hours of training each calendar year related to child development, program	Ms. Rosebrugh will complete 10 clock hours of training each calendar year related to child development, program planning, and administrative management	12/1/2023

	planning, and administrative management for a child care business, not including CPR, first aid, and infectious disease, including immunizations, training.	for a child care business, not including CPR, first aid, and infectious disease, including immunizations, training each year by December 1st	
R 400.1905 (3) (a)	Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training that includes information on safe sleep practices to prevent sudden infant death syndrome prior to caring for children.	Ms. Rosebrugh will ensure child care staff members Cari Rayner and Tessa Myers complete training that includes information on safe sleep practices to prevent sudden infant death syndrome. In the future child care staff will complete these trainings prior to caring for children.	05/01/2023
R 400.1905 (3) (b)	Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training that includes recognition of and the reporting of child abuse and neglect prior to caring for children.	Ms. Rosebrugh will ensure child care staff members Carl Raymer and Tessa Myers complete training that includes recognition of and the reporting of child abuse and neglect. In the future child care staff members will complete these trainings prior to caring for children.	05/01/2023
R 400.1905 (3) (c)	Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training that includes prevention of shaken baby syndrome, abusive head trauma, and child maltreatment. prior to caring for children.	Ms. Rosebrugh will ensure child care staff members Carl Raymer and Tessa Myers complete training that includes prevention of shaken baby syndrome, abusive head trauma, and child maltreatment. In the future child care staff members will complete these trainings prior to caring for children.	05/01/2023
R 400.1905(4)(a)	Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed	Ms. Rosebrugh will ensure child care staff members Carl Raymer and Tessa Myers complete training in child development.	05/01/2023

R 400.1905(4)(b)	<p>training in child development within 90 days after being hired.</p> <p>Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training in administration of medication within 90 days after being hired.</p>	<p>Future child care staff members will complete these trainings within 90 days after being hired.</p> <p>Ms. Rosebrugh will ensure child care staff members Carl Raymer and Tessa Myers complete training in administration of medication. Future child care staff members will complete these trainings within 90 days after being hired.</p>	05/01/2023
R 400.1905(4)(c)	<p>Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training in prevention of and response to emergencies due to food and allergic reactions within 90 days after being hired.</p>	<p>Ms. Rosebrugh will ensure child care staff members Carl Raymer and Tessa Myers complete training in prevention of and response to emergencies due to food and allergic reactions. Future child care staff members will complete these trainings within 90 days after being hired.</p>	05/01/2023
R 400.1905(4)(d)	<p>Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training in Handling and storage of hazardous materials and the appropriate disposal of biocontaminants within 90 days after being hired.</p>	<p>Ms. Rosebrugh will ensure child care staff members Carl Raymer and Tessa Myers complete training in Handling and storage of hazardous materials and the appropriate disposal of biocontaminants. Future child care staff members will complete these trainings within 90 days after being hired.</p>	05/01/2023
R 400.1905(4)(e)	<p>Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training in precautions in transporting children within 90 days after being hired.</p>	<p>Ms. Rosebrugh will ensure child care staff members Carl Raymer and Tessa Myers complete training in precautions in transporting children. Future child care staff members will complete these trainings within 90 days after being hired.</p>	05/01/2023

R 400.1905(4)(f)	Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training in building and physical premises safety within 90 days after being hired.	Ms. Rosebrugh will ensure child care staff members Carl Raymer and Tessa Myers complete training in building and physical premises safety. Future child care staff members will complete these trainings within 90 days after being hired.	05/01/2023
R 400.1905(4)(g)	Ms. Rosebrugh failed to ensure child care staff members Carl Raymer and Tessa Myers completed training in all hazards emergency preparedness and response planning within 90 days after being hired.	Ms. Rosebrugh will ensure child care staff members Carl Raymer and Tessa Myers complete training in all hazards emergency preparedness and response planning. Future child care staff members will complete these trainings within 90 days after being hired.	05/01/2023
R 400.1905(7)	Ms. Rosebrugh failed to ensure child care staff members Jennifer Rosebrugh, Carl Raymer and Tessa Myers CPR and first aid training certification were maintained according to the expiration dates on the individual's certification cards.	Ms. Rosebrugh has located certifications for care staff members Jennifer Rosebrugh, Carl Raymer and Tessa Myers They have been placed in the child care files and will be maintained according to the expiration date	04/24/2023
R400.1906(1)(c)(i)	Ms. Rosebrugh failed to maintain a statement signed by a licensed physician or his or her designee that attests to her mental and physical health within 1 year before issuance of the initial license and at the time of subsequent renewals.	Ms. Rosebrugh will obtain a signed statement by a licensed physician or his or her designee that attests to her mental and physical health within 1 year before issuance of the initial license and at the time of subsequent renewals. Going forward this will be completed as required.	05/01/2023
R400.1907(1)(b)	Ms. Rosebrugh failed to obtain a child in care statement signed by the	Ms. Rosebrugh will obtain a child in care statement signed by the parent certifying receipt of a	05/01/2023

	<p>parent certifying receipt of a written disciplinary policy. Condition of the child's health. Acknowledgement that the parent has been offered either a copy of the licensing rules for a child care home or has been given the website for an electronic copy of these rules. Agreement as to who will provide food for the child. Acknowledgement that firearms are on the premises. A statement to inform the parents of each child in care and all personnel of the potential presence of lead-based paint or lead dust hazards, unless the licensee maintains documentation from a lead testing professional that the home is lead safe. I reviewed six child records. Two of the six records did not have a child in care statement.</p>	<p>written disciplinary policy. Condition of the child's health. Acknowledgement that the parent has been offered either a copy of the licensing rules for a child care home or has been given the website for an electronic copy of these rules. Agreement as to who will provide food for the child. Acknowledgement that firearms are on the premises. A statement to inform the parents of each child in care and all personnel of the potential presence of lead-based paint or lead dust hazards, unless the licensee maintains documentation from a lead testing professional that the home is lead safe for the records that did not have it. All child records will have this information in the future.</p>	
R400.1925(2)(b)	<p>Ms. Rosebrugh failed to maintain completed and signed forms for child care staff members Jennifer Rosebrugh, Carl Raymer and Tessa Myers who are entered in the child care background check system under the license.</p>	<p>Ms. Rosebrugh will obtain and maintain completed and signed forms for child care staff members Jennifer Rosebrugh, Carl Raymer and Tessa Myers who are entered in the child care background check system under the license. This will be obtained and maintained for all child care staff members.</p>	05/01/2023
R400.1945(5)	<p>Ms. Rosebrugh failed to complete at least 2 tornado drills and practice while</p>	<p>Ms. Rosebrugh will complete at least 2 tornado drills and practice while children are in care</p>	05/01/2023

	<p>children are in care between March and November 2022, with a written record of these drills that includes the date.</p>	<p>between March and November and maintain a written record of these drills that includes the date going forward.</p>	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



DeAndre Lawson, Licensing Consultant
 Bureau of Community and Health Systems
 Ste 3
 931 S Otsego Ave
 Gaylord, MI 49735