



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

August 10, 2023

Hui Yang and Songhua Yao
1754 South Blvd.
Rochester Hills, MI 48309

RE: License #: DG630298917
Hui Yang and Songhua Yao
1754 South Blvd.
Rochester Hills, MI 48309

Dear Ms. Yang and Ms. Yao:

This letter is to advise you that the 08/10/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

| Violation cited | Noncompliance observed | Plan to correct | Date to be completed |
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| R 400.1904a(2)(c) Child care staff member; employment requirements. | Child Care Staff Member (CCSM) CC had not provided proof of this training. | The staff's employment ended and in the future, any staff hired will complete trainings when they are hired and before they start working with the children. | 08/10/2023 |
| R 400.1905(2) Training. | Ms. Yao and Ms. Yang did not have documentation that CCSM CC had completed 5 clock hours of training in 2021 and 2022. | The staff's employment ended and in the future any staff hired will complete trainings when they are hired and before they start working with the children. All staff hired will complete 5 hours of training annually. Substitute staff TD has his 5 hours of yearly training documented and on file. | 08/10/2023 |

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| R400.1905(3)(c) Training. | Ms. Yao and Ms. Yang did not have proof that CCSM CC has completed training about abusive head trauma and child maltreatment. | The staff's employment has ended and in the future any staff hired will complete trainings when they are hired and before they start working with the children. | 08/10/2023 |
| R400.1905(4) Training. | CCSM CC was hired in 2018 and she has not completed the training. | In the future any staff hired will complete trainings within 90 days of being hired. | 08/10/2023 |
| R400.1905(7) Training. | Ms. Yao was unable to provide documentation of the that CCSM TD and CC had maintained CPR and first aid certifications. | Staff TD now has CPR and first aid certifications and all childcare staff members will maintain certification in CPR and First Aid. | 08/10/2023 |
| R 400.1906(1)(f) Records of a licensee; child care staff member; child care assistant. | Licensees did not have a copy of the form for CCSM TD and CC. | Staff TD has completed the form and it is on file and any future staff hired and working for home daycare, we will ensure they have completed the consent and disclosure form and have it kept on file. | 08/10/2023 |
| R 400.1907(1)(a) Child's records. | Ms. Yao and Ms. Yang did not have a completed card for two children attending the child care home. Three of the ten cards I reviewed did not have completed information if the child had any special needs and/or allergies. | The child information records have been completed and moving forward the licensees will ensure parents complete and give the licensees their children's information records prior to their children's attendance. | 08/10/2023 |
| R400.1907(1)(b) Child's records. | Ms. Yao and Ms. Yang had not obtained the document for two children that attend the child care home. | The child in care statements have been completed and moving forward licensees will ensure parents complete and give the licensees their child in care statements prior to their children's attendance. | 08/10/2023 |
| R400.1907(3) Child's records. | The children's daily attendance record did not include all children's first and last names. At 9:00am | The children's daily attendance record will include each child's full first and last names and be reviewed. The licensees have | 08/10/2023 |

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| | <p>on 07/11/2023 there were 6 children signed in on the attendance record, however there were 7 children present. One child's arrival time had not been documented.</p> | <p>made sure to include each child's last name on the attendance sheet.</p> | |
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Cheryl Amare, Licensing Consultant
 Bureau of Community and Health Systems
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (248) 860-0896