



STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL

LANSING

GRETCHEN WHITMER
GOVERNOR

MICHELLE RICHARD
ACTING DIRECTOR

01/24/2024

Svetlana Raytman and Julia Malysheva
7265 Pontiac Tr Rd
West Bloomfield, MI 48323

License Number: DG630261884

Dear Ms. Raytman and Ms. Malysheva,

This letter is to advise you that the 12/13/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed interim inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1903(1)(g)	Ms. Malysheva disclosed during the on-site inspection that she has not resided in the family group home for at least two years. She and Ms. Raytman did not disclose this information to the department within three business days of her moving out of the home.	Ms. Malsheva and Ms. Raytman will notify the department within three business days of any household changes.	12/15/2023
R 400.1903(1)(h)	Ms. Malysheva disclosed during the on-site inspection that she has not resided in the family group home for at least two years. She and Ms. Raytman did not inform the department that Ms. Malsheva no	Ms. Malysheva will complete the Notification of Changes in Status – Family and Group Child Care Homes CCL 1485 form. The form will be completed when there is a household change.	12/15/2023

	longer resides in the home using the department's form named Notification of Changes in Status – Family and Group Child Care Homes CCL 1485.		
R 400.1905(9)	Ms. Raytman and Ms. Malysheva did not complete the 2023 MiRegistry Health and Safety Refresher training within six months of the licensee being informed that the training had been published on MiRegistry.	Ms. Raytman and Ms. Malysheva will complete the 2023 MiRegistry Health and Safety Refresher training within ten days.	12/22/2023
R 400.1907(1)(a)	Nine of the eleven child information cards reviewed was missing information including date of admission, allergies, special needs, and special instructions information, physician's phone number, and parent's employer's name and phone number.	Parents will complete missing information For any new enrolled children, child information cards will be fully completed at the time of admission.	12/22/2023
R 400.1907(1)(b)	Six of the eleven child in care statements were not fully completed. • One child in care statement was not signed by the parent. • One child in care statement did not have section one completed. • Three child in care statements did not have section two completed. • One child in care statement did not have section three completed.	Parents will complete missing information on the child information cards. For any new enrolled children, the child in care statements will be fully completed at the time of admission.	12/22/2023
R 400.1907(2)	Seven of the eleven child information cards reviewed were not updated annually. They were last reviewed	Parents will review and update current child information cards and child in care statements.	12/22/2023

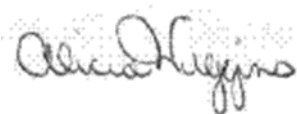
	and signed on 09/08/2022, 07/31/2022, 06/27/2022, 03/24/2022, 02/11/2022, 02/02/2022, and one had no date next to the signature. Seven of the eleven child in care statements were not updated annually. They were last reviewed and signed on 02/20/2022, 08/02/2021, 06/27/2021, 08/09/2020 and three had no date next to the signature.	Moving forward, parents will review and update the child information cards and child in care statements annually.	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Alicia Wiggins at (248) 369-7892 or wigginsa@michigan.gov. In the event that Alicia Wiggins is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at (517) 284-9730.

Sincerely,



Alicia Wiggins, Licensing Consultant